



REQUEST FOR QUOTATION (RFQ): FOR PROVISION OF SOMA LOGISTICS WHICH HAS BEEN SCHEDULED FOR 31 MAY 2019 AT MADWABA VILLAGE.

NTABANKULU LOCAL MUNICIPALITY is calling upon service providers to bid for the **Provision of Soma logistics which has been scheduled for 31 May 2019 AT Madwaba village.**

Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

ADVERTISEMENT DATE	20 MAY 2019
RFQ NUMBER	NLM/RFQ/PSL/2018/2019
DESCRIPTION OF GOODS/SERVICE	PROVISION OF SOMA LOGISTICS WHICH HAS BEEN SCHEDULED FOR 31 MAY 2019 MADWABA VILLAGE.
CLOSING DATE AND TIME:	27 MAY 2018 AT 12H00
ENQUIRIES	071 852 3887 – N. Mankahla or 082 788 9641

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & the Ntabankulu Local Municipality's Supply Chain Management Policies and Procedure.

Specification:

- 7 Pillars Tent for 1500 people
- 3 Pillars Tent for ICRP Program
- 3 Pillars Tent for VIP Catering of 200 people
- Chairs for 1700 people (1500 main tent & 200 VIP Tent)
- 100 chairs for ICRP Tent
- 4 rectangular Tables with 4 Table cloths for ICRP Tent
- 1X Podium, 400 chair covers (200 for main 7 Pillar tent and 200 for VIP Catering Tent and 3 rectangular table main tent: Front part for the main tent, 23 round tables for VIP Catering tent, 26 table cloths, red carpet
- Decoration for Main Tent(front part of the tent)
- 1X VIP Toilet (male & female)
- 3 X Toilets

CHECKLIST

RFQ NO. — NLM/RFQ/PSL/2018/2019

PLEASE USE THE CHECKLIST TO CONFIRM THAT ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED.

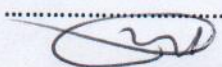
1.	Original Tax Clearance Certificate/ SARS Pin number certificate
2.	MBD 4: Declaration of Interest
3.	MBD 9: Certificate of Independent Bid Determination
4.	MBD 8: Declaration of Bidders Past Supply Chain Management Practice
5.	Certified Copy of BBBEE certificate
6.	Certified Copy of Company Registration Document
7.	Certified ID Copy/s of company directors
9.	All alterations have been signed
10.	Quotation is signed
11.	Submit copy of rate and refuse account (proof that the service provider does not have any outstanding debt to any Municipality) / signed lease agreement/ A proof stating that company does not own property within urban area.
12.	All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of state in the Republic of South Africa at https://secured.csd.gov.za . Non registration will be regarded as non-responsive and be disqualified from bid.

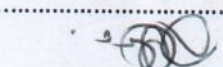
NB: No quotations will be considered from persons in the service of the state

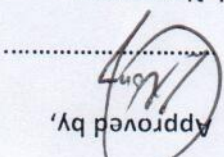
PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS MAY LEAD TO DISQUALIFICATION ON COMPULSORY REQUIREMENTS.

CONDITIONS

1. All goods or services purchased will be subject to Ntabankulu Local Municipality SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.
2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder.
3. To participate in the Ntabankulu Local Municipality Quotation process for the procurement of goods and/or services, vendors are advised to be accredited and registered on the Ntabankulu Local Municipality Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit.
4. All prices quoted must be inclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.
5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.
6. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices.
7. Quantities are given in good faith and without commitment to the Ntabankulu Local Municipality. The Municipality reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.
8. Submission of a Quotation can be dropped in a box clearly marked "Provision of Soma Logistics which has been scheduled for 31 May 2019 in Madwaba Village" at the reception at Ntabankulu Local Municipality, in Ntabankulu.
9. THE NTABANKULU LOCAL MUNICIPALITY DOES NOT TAKE RESPONSABILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.

Requested by,

N. Dinwayo
Acting-SCM Manager

Recommended by,

X.N. Venn
CFO

Approved by,

L. Nonyongo
Municipal Manager

17/ May 2019