



## NTABANKULU LOCAL MUNICIPALITY

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ERF 85, Main Street, Ntabankulu, 5130

P.O. Box 234, Ntabankulu, 5130

### REQUEST FOR QUOTATION (RFQ): FOR SUPPLY, DELIVERY AND INSTALLATION OF MUNICIPAL FLAGS.

NTABANKULU LOCAL MUNICIPALITY is calling upon service providers to bid for the **SUPPLY, DELIVERY AND INSTALLATION OF MUNICIPAL FLAGS.**

Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

ADVERTISEMENT DATE	07 NOVEMBER 2019
RFQ NUMBER	NLM/RFQ/SDIMF/2019/2020
DESCRIPTION OF GOODS/SERVICE	<b>SUPPLY, DELIVERY AND INSTALLATION OF MUNICIPAL FLAGS.</b>
CLOSING DATE AND TIME:	15 NOVEMBER 2019 AT 12H00
ENQUIRIES	071 382 5028- S. Mbethe Technical Enquiries or 082 786 0772- O. Mdudi – SCM Related

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & the Ntabankulu Local Municipality's Supply Chain Management Policies and Procedure.

**Specification:**

- 120x180 CM
- 1 Sided Front Municipal Logo in all Municipal Flags

**Main Site**

- 2 SA Flags
- 2 NLM Flags

**Traffic Department**

- 1 SA Flags
- 1 NLM Flags

**Manyano Site**

- 1 SA Flags
- 1 NLM Flags

**Library**

- 1 SA Flags
- 1 NLM Flags

**CHECKLIST**

RFQ NO. \_\_ NLM/RFQ/SDIMF/2019/2020

*PLEASE USE THE CHECKLIST TO CONFIRM THAT ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED.*

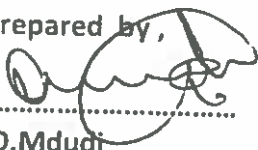
1.	Original Tax Clearance Certificate/ SARS Pin number certificate
2.	MBD 4: Declaration of Interest
3.	MBD 9: Certificate of Independent Bid Determination
4.	MBD 8: Declaration of Bidders Past Supply Chain Management Practice
5.	Certified Copy of BBBEE certificate
6.	Certified ID Copy/s of company directors
7.	All alterations have been signed
8.	Quotation is signed
9.	Submit copy of rate and refuse account (proof that the service provider does not have any outstanding debt

	to any Municipality) / signed lease agreement/ A proof stating that company does not own property within in an urban area.
10.	All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of state in the Republic of South Africa at <a href="https://secured.csd.gov.za">https://secured.csd.gov.za</a> . Suppliers are required to submit a CSD report. Non submission will be non-responsive and be disqualified from bid.

## CONDITIONS

1. All goods or services purchased will be subject to Ntabankulu Local Municipality SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.
2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder.
3. To participate in the Ntabankulu Local Municipality Quotation process for the procurement of goods and/or services, vendors are advised to be accredited and registered on the Ntabankulu Local Municipality Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit..
4. All prices quoted must be inclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.
5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.
6. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices.
7. Quantities are given in good faith and without commitment to the Ntabankulu Local Municipality. The Municipality reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.
8. Submission of a Quotation can be dropped in a box clearly marked "Supply, Delivery and Installation of Municipal Flags. " at the reception at Ntabankulu Local Municipality, in Ntabankulu.
9. THE NTABANKULU LOCAL MUNICIPALITY DOES NOT TAKE RESPONSIBILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.

Prepared by,



O. Mdudi  
SCM-Manager

Recommended by



X.N. Venn  
CFO

Approved by



L. Nonyongo  
Municipal Manager