



BID NOTICE AND INVITATION TO BID

BID NO: NLM/PPLP/2019/2020

PROVISION OF PLUMBING LEARNERSHIP PROGRAMME

Ntabankulu Local Municipality is calling upon proposals from experienced, competent and qualified service providers to provide **Plumbing Learnership Programme for a period of one (1) year**

The minimum specifications are detailed in the Bid document.

Bid documents may be obtained from the Ntabankulu Local Municipality offices (Finance Office) at ERF 85, Main Street, Ntabankulu, 5130, **during office hours 08H00 to 16H30 (Monday to Thursday), and 08H00 to 15H30 on Fridays . Bid documents will be available immediately after the briefing session.** A non-refundable cash payment of R190.80 or bank guaranteed cheque made out in favour of Ntabankulu Local Municipality is required upon collection of the tender document.

A compulsory briefing meeting has been scheduled for **18th of November 2019 at 10:00 in the Ntabankulu Municipal Main Boardroom.**

Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed and endorsed with the relevant bid number and must be deposited in the official bid box clearly marked **"PROVISION OF PLUMBING LEARNERSHIP PROGRAMME" BID NO: NLM/PPLP/2019/2020** in the main entrance of the Ntabankulu Municipality at ERF 85, Main Street, Ntabankulu, 5130 not later than **12h00 on 27th November 2019**, at which time bids will be opened in public. Bids shall be valid for a period of 90 days after the closing date of the submission of bids. **Under no circumstances will late tenders be accepted.**

Service providers are requested to attach these requirements for their bids on the pages indicated in the document:

- Valid Tax Clearance Certificate, valid on the closing date of the bid, or exemption to pay taxes as issued by the South African Revenue Services (SARS) or Valid Tax Compliant Verification PIN number issued by SARS.

- Resolution or power of Attorney authorizing signature of the document on behalf of the bidder
- Proof of Accreditation from CETA/LGSETA.
- Proof of registration of the Entity as follows:
 - Natural persons- certified copy of ID document/ passport
 - Partnership- copy of Partnership Agreement plus IDs of all partners
 - Company- current CM29
 - Close Corporation- current copy of CK1 and/or CK2C
 - Trust- letter of appointment from the Master of the High Court of SA and deed of trust
 - Proof of registration of NPO or NGO (Copy of Provincial Registration Certificate etc.
- Certified ID copies for the entity owners
- Valid original or certified copy of BBBEE Verification Certificate to claim Preferential points
- Proof of municipal rates clearance or a signed lease agreement by both parties or confirmation that there is no billing where the entity is based
- A trust, consortium or joint venture must submit a consolidated B-BBEE status level verification certificate for every separate bid and a joint venture agreement.
- All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Non registration will be regarded as non-responsive and be disqualified from the bid.

NB. It is a requirement that all bidders must submit all the above documents.

Functionality will be evaluated based on the following criteria and bidders who failed to score a minimum functionality assessment of 70 points will be considered non-responsive and will not be evaluated further.

| FUNCTIONALITY CRITERIA | SUB-CRITERIA | MAXIMUM POINTS |
|------------------------|---|------------------|
| Traceable References | <p>Project Capability and Related Experience Bidders shall provide traceable references such as signed appointment letters or testimonials on letter head of companies that received services for similar projects undertaken in the past 3 years, and must have contact details.</p> <p style="text-align: right;"> 3 letters and above = 25 points 2 letters = 10 points 1 letter = 5 points </p> | 25 Points |

| | | |
|--------------------------|--|-------------------|
| Methodology for Delivery | Infrastructure and Equipment - - Indicate your capability to deliver quality training to the participants (Quality Assurance) (confirmation letter from the ETQA (25 points)) - How will training be delivered to the participants (Site and equipment) (15 points) -Communication management -Indicate how your company will communicate with the Municipality (clear contact details of the company, consultant/person responsible for this project (telephone, e-mail address, fax (optional), address of the company (physical and postal address) (15 points)) | 55 Points |
| | Detailed and clear Implementation Plan (20) | 20 Points |
| | TOTAL POINTS | 100 POINTS |

The primary criteria in selection will be cost and BBBEE status level of contribution. 80/20 Preference Points System will be used as per NTABANKULU LOCAL MUNICIPALITY Supply Chain Management policy. 80 points shall be for Financial Offer and 20 points for the BBBEE level contributor which will be evaluated as follows:

| B-BBEE STATUS LEVEL CONTRIBUTOR | NUMBER OF POINTS |
|---------------------------------|------------------|
| 1 | 20 |
| 2 | 18 |
| 3 | 14 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non compliant | 0 |

NTABANKULU LOCAL MUNICIPALITY reserves the right not to accept the lowest tender or any tender. Late, incomplete, telegraphic, or facsimile tenders will not be considered. The Council is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal any tender or to furnish reasons for its decisions.

Further enquiries should be directed to Mrs S. Ntshahla at 063 681 6825 or corporateservicesnlm@gmail.com or Mr. O. Mdudi at scmmanagerntabankulu@gmail.com or 039 258 0314 during office hours i.e. between 08h00 and 16h30.

Requested by



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N. Mdutyana
Bid Specification Chairperson

Recommended by



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X.N. Venn
CFO

Approved by



.....
L. Nonyongo
Municipal Manager