

**NTABANKULU LOCAL MUNICIPALITY**

Erf no 85 Main Street

Ntabankulu

5130

P.O. Box 234

Ntabankulu

5130

Tel: 039 258 0056

Fax: 039 258 0173

E-mail: info@ntabankulu.gov.za**REQUEST FOR QUOTATION (RFQ): Supply and Delivery of 6 BAY BULK FILER STORAGE SYSTEM**

Ntabankulu Local Municipality is calling experienced service providers to Supply and deliver

6 Bay Bulk Filer Storage System

Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

ADVERTISEMENT DATE	29 January 2020
RFQ NUMBER	NLM/RFQ/6BBFSS/2019/2020
DESCRIPTION OF GOODS or SERVICE	Supply and Delivery of 6 BAY BULK FILER STORAGE SYSTEM
CLOSING DATE AND TIME:	06 February 2020 AT 12H00
ENQUIRIES	Technical Enquiries – Ms S.N Ntlahtla 072 781 8942 / ntlahlas@ntabankulu.gov.za OR SCM related Enquiries – Mr O. Mdudi 082 786 0772 / mdudio@ntabankulu.gov.za

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) Including the Preferential Procurement Regulations 2017 & the Ntabankulu Local Municipality's Supply Chain Management Policies and Procedure.

RFQ NO: NLM/RFQ/6BBFSS/2019/20

PLEASE USE THE CHECKLIST TO CONFIRM THAT ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED.

Tax Clearance / SARS Pin number Certificate	
MBD 4: Declaration of Interest	
MBD 9: Certificate of Independent Bid Determination	
MBD 8: Declaration of Bidders Past Supply Chain Management Practice	
Certified Copy of BBBEE certificate or Sworn Affidavit	
Certified ID Copy/s of company directors	
Signed Quotation	
Copy of rate and refuse account (proof that the service provider does not have any outstanding debt to any Municipality) /signed lease agreement/ A proof stating that company does not own property within the urban area.	
Centralised Supplier Database (CSD) Report	

NB: No quotations will be considered from persons in the service of the state

PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS WILL LEAD TO DISQUALIFICATION OR YOUR QUOTE WILL BE NON-RESPONSIVE.

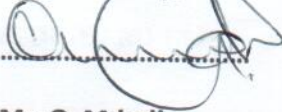
SPECIFICATION

- **Cabinet size 640x480**
- **6 bay storage unit bulk filers**
- **Steel cabinet filing system**

CONDITIONS

1. All goods or services purchased will be subject to Ntabankulu Local Municipality SCM Policy and Procedures. A copy of said conditions is available from the SCM office.
2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder.
3. To participate in the Ntabankulu Local Municipality Quotation process for the procurement of goods and/or services, vendors are advised to be accredited and registered on the Centralised Supplier Database (CSD). Suppliers can register at <https://secured.csd.gov.za>
4. All prices quoted must be inclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.
5. Prices quoted must include delivery charges and goods must be delivered to ERF 85 Main Street, Ntabankulu, unless advised otherwise.
6. All prices submitted must be firm for a period of 90 Days. "Firm" prices are deemed to be fixed prices.
7. Quantities are given in good faith and without commitment to the Ntabankulu Local Municipality. The Municipality reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.
8. Submission of a Quotation can be dropped in a box clearly marked **"6 Bay bulk filer storage System NLM/RFQ/6BBFSS/2019/2020"** at the reception at Ntabankulu Local Municipality.
9. THE NTABANKULU LOCAL MUNICIPALITY DOES NOT TAKE RESPONSIBILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.

Requested by,



Mr. O. Mdudi

SCM Manager

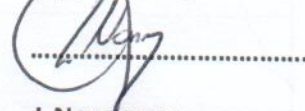
Recommended by



X.N. Venn

CFO

Approved by



L Nonyongo

Municipal Manager
