



EXTERNAL ADVERTS

Applications are invited from suitable qualified candidates for the following positions:

DEVELOPMENT PLANNING

INTERNS X03 (RE- ADVERTS)

One (1) year fixed term contract

Stipend: R 42 000.00 per annum

Minimum Requirements:

- Matric, Degree / National Diploma in Town and Regional Planning / Social Sciences, Advanced computer literacy.
- Good communication skills written and verbal.
- Problem solving skills

Key Performance Areas:

- Provide assistance in terms of all submitted statutory planning application.
- Compile documentation (under planning manager) to assist in preparing planning reports and other planning work.
- Maintain an adequate filing system for the planning and Housing data.
- Provides administrative assistance in the delivery of the SDBIP.
- Liase with COGTA and DRDLAR and Capturing of housing beneficial data

TECHNICAL SERVICES

POSITION: CIVIL TECHNICIAN - TG 11

SALARY: R250 853.00 (Exclusive of benefits)

Minimum Requirements:

- Matric, ND/BTech in Civil Engineering/ Equivalent Relevant Qualification
- Computer literacy
- Code B driving license

Key Performance Areas:

- Performs specific activities/tasks associated with the quality control of civil engineering projects under construction and processing relevant data
- Provides advisory support to emerging contractors on specific applications, procedures and sequences applicable to civil contracting and maintenance work
- Facilitates the quality control and administrative dimension related to queries and complaints
- Performs specific administrative tasks/ activities associated with the updating and maintaining records/ information of work in progress and completed works

APPLICATIONS: All applications with Curriculum Vitae, certified copies of educational certificates together with a covering letter should be forwarded to **L. Nonyongo, The Municipal Manager, Ntabankulu Local Municipality, Private Bag x 504, Ntabankulu, 5130** or hand delivered to **Erf 85 Main Street, Ntabankulu 5130**. All applications for internship must be accompanied by confirmation letter obtained from ward councillors.



People with disability are encouraged to apply.

NB: Faxed or emailed applications will not be accepted.

Closing date: 09 March 2020.

Canvassing support from the Municipal Officials and Councillors is prohibited and any person found guilty thereof will be disqualified with immediate effect. The Ntabankulu Local Municipality is committed to achievement and maintenance of employment equity and diversity especially in respect of race, gender and disability. The Municipality reserves the right to approve or decline the appointment.

Approved by: **L. Nonyongo (Municipal Manager)**