



## NTABANKULU LOCAL MUNICIPALITY

Tel: (039) 258 0056

Fax: (039) 258 0173

Email: [info@ntankulu.gov.za](mailto:info@ntankulu.gov.za)

Web: [www.ntabankulu.gov.za](http://www.ntabankulu.gov.za)

ERF 85, Main Street, Ntabankulu, 5130

P.O. Box 234, Ntabankulu, 5130

### RE: REQUEST FOR QUOTATION (RFQ) FOR: Supply and Delivery of Working Tools.

The Ntabankulu Local Municipality requests your quotation with regards to the **Supply and Delivery of Working Tools.**

Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

ADVERTISEMENT DATE	11 March 2020
RFQ NUMBER	NLM/RFQ/SDWT/2019/2020
DESCRIPTION OF GOODS/SERVICE	<b>SUPPLY AND DELIVERY OF WORKING TOOLS.</b>
CLOSING DATE AND TIME:	19 MARCH 2020 AT 12H00
ENQUIRIES	063 697 0905- S. Matiwane- Technical Enquiries <a href="mailto:matiwanes@ntabankulu.gov.za">matiwanes@ntabankulu.gov.za</a> or 082 786 0772- O. Mdudi – SCM Related <a href="mailto:mdudio@ntabankulu.gov.za">mdudio@ntabankulu.gov.za</a>

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & the Ntabankulu Local Municipality's Supply Chain Management Policies and Procedure.

## SPECIFICATION:

- Chainsaw x3x2xMs 382, Bar :37 cm 15" inch Chain Saw
- Tree- popper x1
- Bow Saw x1
- 2 large Axe with 11.5 edge

## CHECKLIST

RFQ NO. \_\_ NLM/RFQ/SDWT/2019/2020

*PLEASE USE THE CHECKLIST TO CONFIRM THAT ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED.*

1.	Original Tax Clearance Certificate/ SARS Pin number certificate	
2.	MBD 4: Declaration of Interest	
3.	MBD 9: Certificate of Independent Bid Determination	
4.	MBD 8: Declaration of Bidders Past Supply Chain Management Practice	
5.	Certified Copy of BBBEE certificate	
6.	Certified ID Copy/s of company directors	
7.	Registered with relevant professional bodies (SACPLAN) and( PLATO)	
8.	All alterations have been signed	
9.	Quotation is signed	
10.	Submit copy of rate and refuse account (proof that the service provider does not have any pending outstadebt to any Municipality) / signed lease agreement/ A proof stating that company ot own property within urban area area.	
11.	All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of state in the Republic of South Africa at <a href="https://secured.csd.gov.za">https://secured.csd.gov.za</a> . Non registration will be regarded as non-responsive and be disqualified from bid.	

**NB: No quotations will be considered from persons in the service of the state**

PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS MAY LEAD TO DISQUALIFICATION ON COMPULSORY REQUIREMENTS.

## CONDITIONS

1. All goods or services purchased will be subject to Ntabankulu Local Municipality SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.

2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder.
3. To participate in the Ntabankulu Local Municipality Quotation process for the procurement of goods and/or services, vendors are advised to be accredited and registered on the Ntabankulu Local Municipality Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit.
4. All prices quoted must be inclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.
5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.
6. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices.
7. Quantities are given in good faith and without commitment to the Ntabankulu Local Municipality. The Municipality reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy. Submission of a Quotation can be dropped in a box clearly marked **"Supply and Delivery of Working Tools"** at the reception at Ntabankulu Local Municipality, in Ntabankulu ERF 85.
8. THE NTABANKULU LOCAL MUNICIPALITY DOES NOT TAKE RESPONSIBILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.

**Requested by,**

**Recommended by,**

**Approved by,**

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**O.Mdudi**  
**SCM-Manager**

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**X. Venn**  
**CFO**

.....

**L. Nonyongo**  
**Municipal Manager**

