

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & the Ntabankulu Local Municipality's Supply Chain Management Policies and Procedure

ADVERTISEMENT DATE	29 September 2020
RFQ NUMBER	NLM/CSD/T7DAD/2020/2021
DESCRIPTION OF GOODS/SERVICE	TRAINING FOR 7 DRIVERS ON ADVANCED DRIVING
CLOSING DATE AND TIME:	07 October 2020 AT 12H00
ENQUIRIES	072 676 4464 – Mr K Nonkondlo Technical Enquiries or 082 786 0772- O. Mdudi-SCM Related

Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

TRAINING FOR 7 DRIVERS ON ADVANCED DRIVING

NTABANKULU LOCAL MUNICIPALITY is calling upon service providers to bid for the
REQUEST FOR QUOTATION (RFQ): TRAINING FOR 7 DRIVERS ON ADVANCED DRIVING

Tel: (039) 258 0056
 Fax: (039) 258 0173
 Email: info@ntabankulu.gov.za
 Web: www.ntabankulu.gov.za
 ERF 85, Main Street, Ntabankulu, 5130
 P.O. Box 234, Ntabankulu, 5130

NTABANKULU LOCAL MUNICIPALITY



SPECIFICATION FOR ADVANCED DRIVING TRAINING



NTABANKULU LOCAL MUNICIPALITY

NAME OF THE PROJECT: PROVISION OF ADVANCED DRIVING TRAINING

1. SCOPE OF WORK AND SPECIFICATION

The service provider will be conducting training for 7 officials on Advanced Driving. Specific outcomes should include the following but not limited:

- Prepare a rigid light vehicle for road transport trips according to specification
- Drive a rigid light vehicle in accordance with specified requirements.
- Ensure the maintenance of road transport service quality.
- Handle unexpected situations according to specified procedures.
- Reflect on vehicle performance and own operation of vehicle against requirements.
- Park rigid light vehicle in accordance with specified requirements.
- Includes Skid pad training
- Apply knowledge related to vehicle dynamics to reduce driving risk.
- Demonstrate techniques used to avoid accidents and maintain control.
- Apply techniques to improve driving skills and maintain safety at all times
- Apply offensive driving skills in dynamic situations.
- Apply offensive driving skills when negotiating static hazards/dealing with vehicle damage.
- Demonstrate high speed turning skills.

The training will be conducted for the duration of 5 days. Upon completion of the training, certificates of attendance must be issued. The service provider must provide own training material, equipment and Ntabankulu Local Municipality will provide venue and catering for the training.

2. METHODOLOGY

The workshop must be conducted in a fun participative way, using role-plays, case studies, workbook activities and plenary discussions. These are used to encourage participation and interaction among delegates.

3. REPORTING REQUIREMENTS

- ✓ The training provider will be required to report to the Project Manager at the end of the project and during the project.
- ✓ The training provider will also be required to communicate any draft reports to the project manager.

4. IMPLEMENTATION SCHEDULE/TIME FRAMES

The training provider will be required to commence with the assignment within ten (10) days calendar days of being advised of appointment.

5. PROJECT COSTS AND PAYMENT MILESTONES

4.1 PAYMENT MILESTONES

Payments will be made to the training provider after satisfactory completion of the relevant deliverables, agreed upon by the project manager which is after the training has been conducted.

6. ACCREDITATION

Service provider should be accredited with Transport Education Training Authority (TETA) or Safety and Security Sector Education & Training Authority (SASSETA).

12.2 Functionality Criteria

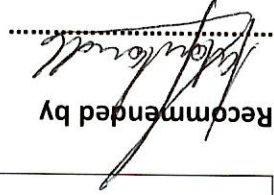
STAGE 1

The evaluation of functionality shall be carried out as per the criteria set in the table below:

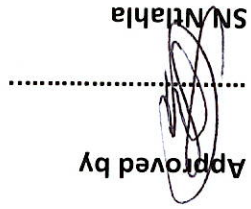
MAXIMUM POINTS	SUB-CRITERIA	FUNCTIONALITY CRITERIA
25 Points	<p>Project Capability and Related Experience</p> <p>Bidders shall provide traceable references such as signed appointment letters or testimonials on letter head of companies that received services for similar projects undertaken in the past 3 years, and must have contact details.</p> <p>A minimum of 3 letters to be attached.</p> <p>0 to 1 letter = 5 2 letters = 10 3 letters and above = 25</p>	Traceable References
55 Points	<p>Infrastructure and Equipment -</p> <p>- Indicate your capability to deliver quality training to the participants (Quality Assurance) (confirmation letter from the ETQA) (25)</p> <p>- How will training be delivered to the participants (Site and equipment)(15)</p> <p>-Communication management</p> <p>-Indicate how your company will communicate with the Municipality (clear contact details of the company, consultant/person responsible for</p>	Methodology for Delivery

HR Manager

K Nonkondlo

Recommended by 

Director Corporate Services

Approved by  SN Ntshahla

PRICE	80
B-BBEE Status Level of Contribution	Number of Points 20
1	20
2	18
3	14
4	12
5	8
6	6
Non - Contributor	0
MAXIMUM	20
TOTAL	100

Treasury, as follows:

Only those bids that meet the criteria stated for Stage 1 will be evaluated at this stage. Bids will be evaluated using the 80:20 principles, as per MFMA Circular No.53 of the National

PRICE AND BBEE (80:20)

STAGE 2:

It is the Bidders' responsibility to ensure that they provide all the authentic supporting documents required in order to be considered for this bid.

NB: A Bidder scoring below seventy (70) points on functionality will not be further evaluated.

this project (telephone, e-mail address, fax (optional), address of the company (physical and postal address) (15)	Detailed and clear Implementation Plan (20)	20 Points
	TOTAL POINTS	100 POINTS