



## BID NOTICE AND INVITATION TO BID

### REQUEST FOR PROPOSAL FOR THE SERVICE PROVIDERS TO UNDERTAKE THE FOLLOWING SERVICES

Proposals are hereby invited by Ntabankulu Local Municipality from suitably qualified, experienced, and competent contractors for the construction of the projects tabled below:

Project name	Contract no.	Typical project description	Required CIDB grading	Compulsory clarification session details	Closing Date of Bid and Time	Preference points system
Installation of Solar LED Streetlights	NLM/ISL SL/2020/21	Installation of 40 new solar powered LED Streetlights	3EP or higher	09 October 2020 Briefing session at 10H00 Site Inspection at 10H55	23 October 2020 at 12H00	80/20
Completion of Caba Community Hall in Ward 10	NLM/MI G/CCH/2020/2021	Completion of 375m <sup>2</sup> Community Hall	2GB or higher	09 October 2020 Briefing session at 10H00 Site Inspection at 11H45	23 October 2020 at 12H00	
Construction of Vulindlela Access Road Phase 2, Ward 14	NLM/MI G/VMAR/2020/2021	Construction of 1.3km new gravel access road with related storm water	4CE or higher	09 October 2020 Briefing session at 10H00 Site Inspection at 13H00	23 October 2020 at 12H00	

The minimum specifications are detailed in the Bid document.

**Punctuality will be adhered to. The briefing session will strictly be 45 minutes. The briefing sessions will cover all three (03) bids after which bidders and the representatives of the municipality will proceed to the respective sites. The briefing session will be conducted at the municipal grounds, within the municipal premises. A roll call will be done at every site inspection to ensure bidders do attend the compulsory briefing session and site inspections.**

Bid documents may be obtained from the Ntabankulu Local Municipality offices at ERF 85, Main Street, Ntabankulu, 5130, **during office hours 08H00 to 16H30 (Monday to Thursday), and 08H00 to 15H30 on Fridays. Bid documents will be available from Thursday, 08 October 2020.** A non-refundable cash payment of **R424.00** or bank guaranteed cheque made out in favour of Ntabankulu Local Municipality is required upon collection of the tender document.

EFT payments can also be made to the Municipality on the following details:

- **Account Name:** Ntabankulu Local Municipality
- **Cheque Account Number:** 62233334250
- **Branch Code:** 250035
- **Reference:** Company Name

Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed and indorsed with the relevant bid number and must be deposited in the official bid box clearly marked "**RELEVANT PROJECT NAME AND CONTRACT NUMBER**" in the main entrance of the Ntabankulu Municipality at ERF 85, Main Street, Ntabankulu, 5130 not later than **12H00 (Note the dates per table above)**, at which time bids will be opened in public. Bids shall be valid for a period

of 90 days after the closing date of the submission of bids. **Under no circumstances will late tenders be accepted.**

Service providers are requested to attach these requirements for their bids on the pages indicated in the document:

- Valid SARS Tax compliance status document with pin
- Entity registration documents.
- Certified ID copies for the entity owners
- Proof of BBBEE registration and status level contributor.
- A trust, consortium or joint venture must submit a consolidated B-BBEE status level verification certificate for every separate bid and a joint venture agreement
- Project team with their full CV's+
- Proposed work programme
- Proof of municipal rates clearance or a signed lease agreement by both parties or confirmation that there is no billing where the entity is based
- Proof of registration with the CIDB for the required CIDB grading designation
- An approved formal guarantee or a letter of intent from the proposed guarantor
- Letter of good standing from the Department of Labour in terms of Compensation for Occupational Injuries and Diseases Act 130 of 1993 (As amended)
- Proposed Occupational Health and Safety Plan
- All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Non registration will be regarded as non-responsive and be disqualified from the bid.
- For Solar Street Lights the following must also be adhere to:
  - a certificate signed by the bidder certifying that the bidder has no undisputed commitments for municipal services towards a municipality or other service provider in respect of which payment is overdue for more than 30 days;
  - particulars of any contracts awarded to the bidder by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract;
  - a statement indicating whether any portion of the goods or services are expected to be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from the municipality is expected to be transferred out of the Republic (Declaration of Local Content);

Failure to submit the mandatory document will deem the tender non responsive and it will not be evaluated further.

**Functionality will be evaluated based on the following criteria and bidders who failed to score a minimum functionally assessment of 70% will be considered non-responsive and will not be evaluated further:**

EVALUATION CRITERIA FOR ACCESS ROAD:	POINTS	MAXIMUM POINTS
<b>1. EXPERIENCE</b> <ul style="list-style-type: none"> <li>• Experience in the construction of an access road with a project value of R3.1m or greater</li> <li>• Experience in the construction of an access road with a project value of R2m up to R3m</li> <li>• Experience in the construction of an access road with a project value of less than R2million</li> <li>• Bidder has submitted no information or inadequate information to determine the scoring level</li> </ul>	<b>30 Points</b>  <b>24 Points</b>  <b>18 Points</b>  <b>0 Points</b>	<b>30 Points</b>
<b>2. EXPERTISE</b> <ul style="list-style-type: none"> <li>• <b>Project Manager</b> <ul style="list-style-type: none"> <li>○ Graduate in Civil Engineering or Built Environment or Construction Management</li> </ul> </li> </ul>	<b>15 Points</b>	<b>15 Points</b>

<ul style="list-style-type: none"> <li>○ with <u>5 years' experience</u> in Earthworks/Civil Project and construction works</li> <li>○ Graduate in Civil Engineering or Built Environment or Construction Management with <u>4 years' experience</u> in Earthworks/Civil Project and construction works</li> <li>○ Graduate in Civil Engineering or Built Environment or Construction Management with <u>3 years' experience</u> in Earthworks/Civil Project and construction works</li> </ul>	12 Points	15 Points
<ul style="list-style-type: none"> <li>● <b>Site Agent</b> <ul style="list-style-type: none"> <li>○ Site Agent with a minimum experience of 3 years <u>as a Site Agent</u> and at least a NQF Level 4 (Higher Certificate) qualification</li> <li>○ Site Agent with a minimum experience of 7 years or higher in the construction industry</li> <li>○ Site Agent with experience between 3 to 6 years in the construction industry</li> </ul> </li> </ul>	15 Points	
<ul style="list-style-type: none"> <li>○ Bidder has submitted no information or inadequate information to determine the scoring level or has experience less than the required minimum years</li> </ul>	12 Points	
	9 Points	
	0 Points	
<b>3. METHODOLOGY</b> <ul style="list-style-type: none"> <li>● Presentative methodology with both the works programme and Cash flow projection</li> <li>● Presentative method approach with works programme</li> <li>● Presentative method approach only</li> <li>● Bidder has submitted no method statement or Cash flow and works programme</li> </ul>	10 Points	10 Points
<b>4. SCHEDULE OF PLANT AND MACHINERY</b> <ul style="list-style-type: none"> <li>● Tenderer has provided proof of ownership of ALL plant relevant to the project or</li> <li>● Tenderer has provided proof of hired plant relevant to the project</li> <li>● Tenderer has not provided any proof of ownership or hired plant relevant to the project</li> </ul>	30 Points 24 Points 0 Points	30 Points
<b>N.B. Tenderer must provide copies of registration certificates for owned plant or a signed commitment to provide plant from a plant hire company. (Relevant plant and machinery; Grader, Excavator, Tipper trucks, TLB, Truck side dropper, Compacting machinery, water cart, compaction units)</b>		
<b>TOTALS</b>		<b>100 POINTS</b>
<b>CRITERIA FOR COMMUNITY HALL:</b>	<b>POINTS</b>	<b>MAXIMUM POINTS</b>
<b>1. EXPERIENCE</b> <ul style="list-style-type: none"> <li>● Experience in the construction of a community hall or building project with a project value of R2m or greater</li> <li>● Experience in the construction of a community hall or building project with a project value of R1m up to R1.9m</li> <li>● Experience in the construction of a community hall or building project with a project value of less than R1m</li> <li>● Bidder has submitted no information or inadequate information to determine the scoring level</li> </ul>	30 Points 24 Points 18 Points 0 Points	30 Points
<b>2. EXPERTISE</b> <ul style="list-style-type: none"> <li>● <b>Project Manager</b> <ul style="list-style-type: none"> <li>○ Graduate in Built Environment or Construction Management with <u>5 years' experience</u> in building projects</li> <li>○ Graduate in Built Environment or Construction Management with <u>4 years' experience</u> in building projects</li> <li>○ Graduate in Built Environment or Construction Management with <u>3 years' experience</u> in building projects</li> </ul> </li> <li>● <b>Site Agent</b> <ul style="list-style-type: none"> <li>○ Site Agent with a minimum experience of 3 years <u>as a Site Agent</u> and at least NQF Level 4 (Higher Certificate) qualification</li> <li>○ Site Agent with a minimum experience of 7 years or higher in the construction industry</li> <li>○ Site Agent with experience between 3 to 6 years in the construction industry</li> </ul> </li> <li>● Bidder has submitted no information or inadequate information to determine the scoring level or has experience less than the required minimum years</li> </ul>	15 Points 12 Points 9 Points 15 Points 12 Points 9 Points 0 Points	15 Points 15 Points

<b>3. METHODOLOGY</b> <ul style="list-style-type: none"> <li>○ Presentative methodology with both the works programme and Cash flow projection</li> <li>○ Presentative method approach with works programme</li> <li>○ Presentative method approach only</li> <li>○ Bidder has submitted no method statement or Cash flow and works programme</li> </ul>	<b>20 Points</b>  <b>16 Points</b> <b>12 Points</b> <b>0 Points</b>	<b>20 Points</b>
<b>4. SCHEDULE OF PLANT AND MACHINERY</b> <ul style="list-style-type: none"> <li>○ Tenderer has provided proof of ownership of ALL plant relevant to the project or</li> <li>○ Tenderer has provided proof of hired plant relevant to the project</li> <li>○ Tenderer has not provided any proof of ownership or hired plant relevant to the project</li> </ul>	<b>20 Points</b> <b>14 Points</b> <b>0 Points</b>	<b>20 Points</b>
<b>N.B. Tenderer must provide copies of registration certificates for owned plant or a signed commitment to provide plant from a plant hire company. (Relevant plant and machinery; TLB, Truck side dropper, Compacting machinery, concrete mixer)</b>		
<b>TOTALS</b>		<b>100 POINTS</b>
<b>CRITERIA FOR STREETLIGHTS:</b>	<b>POINTS</b>	<b>MAXIMUM POINTS</b>
<b>1. EXPERIENCE</b> <ul style="list-style-type: none"> <li>● Experience in the installation of streetlights with a project value of R3m or greater</li> <li>● Experience in the installation of streetlights with a project value of R2m up to R2.9m</li> <li>● Experience in the installation of streetlights with a project value of R1.9 m or less</li> <li>● Bidder has submitted no information or inadequate information to determine the scoring level</li> </ul>	<b>30 Points</b>  <b>24 Points</b>  <b>18 Points</b> <b>0 Points</b>	<b>30 Points</b>
<b>2. EXPERTISE</b> <ul style="list-style-type: none"> <li>● Supervisor with valid accreditation operational regulation for medium/ Low voltage system.</li> <li>● Foreman with at least 3 years' experience in civil construction projects</li> <li>● Safety officer must have experience in electrical construction projects.</li> </ul>	<b>10 Points</b>  <b>10 Points</b>  <b>10 Points</b>	<b>30 Points</b>
<b>3. METHODOLOGY</b> <ul style="list-style-type: none"> <li>○ Presentative methodology with both the works programme, cash flow projection and a safety plan</li> <li>○ Presentative method approach not covering all the above mentioned 3 subjects</li> <li>○ Presentative method approach only</li> <li>○ Bidder has submitted no method statement or Cash flow and works programme</li> </ul>	<b>20 Points</b>  <b>16 Points</b> <b>12 Points</b> <b>0 Points</b>	<b>20 Points</b>
<b>4. SCHEDULE OF PLANT AND MACHINERY</b> <ul style="list-style-type: none"> <li>○ Tenderer has provided proof of ownership of ALL plant relevant to the project or</li> <li>○ Tenderer has provided proof of hired plant relevant to the project</li> <li>○ Tenderer has not provided any proof of ownership or hired plant relevant to the project</li> </ul>	<b>20 Points</b> <b>14 Points</b> <b>0 Points</b>	<b>20 Points</b>
<b>N.B. Tenderer must provide copies of registration certificates for owned plant or a signed commitment to provide plant from a plant hire company. (Relevant plant and machinery; Wacker, Cherry Picker, Concrete Mixer)</b>		
<b>TOTALS</b>		<b>100 POINTS</b>

The provisions of the Preferential Procurement Regulations 2017 will apply. Evaluation methods that will be used is Method 3: Financial Offer and Preference

NTABANKULU LOCAL MUNICIPALITY reserves the right not to accept the lowest tender or any tender. Late, incomplete, telegraphic, or facsimile tenders will not be considered. The Council is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal or any tender or to furnish reasons for its decisions.

Further technical enquiries should be directed to **Ms. A. Hlehliso** at [hlehlisoa@ntabankulu.gov.za](mailto:hlehlisoa@ntabankulu.gov.za) or **083 443 4849** and procurement or SCM enquiries should be directed to **Mr. O. Mdudi** at [mdudio@ntabankulu.gov.za](mailto:mdudio@ntabankulu.gov.za) or **082 786 0772** during office hours i.e. between 08h00 and 16h30.

**Requested by**



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**N. Mdutyana**  
**Bid Specification Chairperson**

**Recommended by**



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**X. N. Venn**  
**CFO**

**Approved by**



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**L. Nonyongo**  
**Municipal Manager**