



## NTABANKULU LOCAL MUNICIPALITY

Erf no 85 Main Street

Ntabankulu

5130

P.O. Box 234

Ntabankulu

5130

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### REQUEST FOR QUOTATION (RFQ): FOR CALIBRATION OF THE WEIGHBRIDGE

NTABANKULU LOCAL MUNICIPALITY is calling upon service providers to bid for the calibration of the weighbridge.

Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

ADVERTISEMENT DATE	10 November 2020
RFQ NUMBER	NLM/CS/CW/2020/2021
DESCRIPTION OF GOODS or SERVICE	<b>CALIBRATION OF THE WEIGHBRIDGE</b>
CLOSING DATE AND TIME:	18 November 2020 AT 12H00
ENQUIRIES	Technical Enquiries – 082 309 2815 / <a href="mailto:mpevu.mana@gmail.com">mpevu.mana@gmail.com</a> N Mana OR SCM related Enquiries – Mr O. Mdudi 082 786 0772 / <a href="mailto:mdudio@ntabankulu.gov.za">mdudio@ntabankulu.gov.za</a>

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) Including the Preferential Procurement Regulations 2017 & the Ntabankulu Local Municipality's Supply Chain Management Policies and Procedure.

## **SPECIFICATION**

**NLM/CS/CW/2020/2021**

On site Calibration

- Refurbishment of existing weighbridge scale from mechanical to electronic or updating old technology to something new.
- Balancing cleaning and adjusting
- Issuing of relevant SANAS calibration certificate on completion of the job.

PLEASE USE THE CHECKLIST TO CONFIRM THAT ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED.

Original Tax Clearance Certificate/ SARS Pin number certificate	
MBD 4: Declaration of Interest	
MBD 9: Certificate of Independent Bid Determination	
MBD 8: Declaration of Bidders Past Supply Chain Management Practice	
Certified Copy of BBBEE certificate or Sworn Affidavit	
Certified ID Copy/s of company directors	
A trust, consortium or joint venture must submit a consolidated B-BBEE status level verification certificate for every separate bid and a joint venture agreement.	
Signed Quotation	
Submit a copy of rate and refuse account (proof that the service provider does not have any outstanding debt to any Municipality) /signed lease agreement/ A proof stating that company does not own property urban area.	
All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of state in the Republic of South Africa at <a href="https://secured.csd.gov.za">https://secured.csd.gov.za</a> . Non registration will be regarded as non-responsive and be disqualified from bid.	

**NB: No quotations will be considered from persons in the service of the state**

PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS MAY LEAD TO DISQUALIFICATION ON COMPULSORY REQUIREMENTS.

## CONDITIONS

1. All goods or services purchased will be subject to Ntabankulu Local Municipality SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.
2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder.
3. To participate in the Ntabankulu Local Municipality Quotation process for the procurement of goods and/or services, vendors are advised to be accredited and registered on the Ntabankulu Local Municipality Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit.
4. All prices quoted must be inclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.
5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.

6. All prices submitted must be firm for a period of 90 Days. "Firm" prices are deemed to be fixed prices.
7. Quantities are given in good faith and without commitment to the Ntabankulu Local Municipality. The Municipality reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.
8. Submission of a Quotation can be dropped in a box clearly marked "**Calibration of the Weighbridge**" at the reception at Ntabankulu Local Municipality.
9. THE NTABANKULU LOCAL MUNICIPALITY DOES NOT TAKE RESPONSIBILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.

Requested by



Mr. O. Mdudi

SCM Manager

Recommended by



X.N Venn

CFO

Approved by



L. Nonyongo

Municipal Manager