



BID NOTICE AND INVITATION TO BID

BID NO: NLM/PMSMAR/2020/21

PROVISION OF MAINTENANCE SERVICES FOR MUNICIPAL ACCESS ROADS

Ntabankulu Local Municipality is calling upon proposals from experienced, competent, and qualified service providers to render **maintenance of municipal access roads for a period of two (2) years.**

The minimum specifications are detailed in the Bid document.

Bid documents may be obtained from the Ntabankulu Local Municipality offices at ERF 85, Main Street, Ntabankulu, 5130, (at Finance Main Office) **during office hours 08H00 to 16H30 (Monday to Thursday), and 08H00 to 15H30 on Fridays . Bid documents will be available immediately after the briefing session.** A non-refundable cash payment of **R200.00** or bank guaranteed cheque made out in favour of Ntabankulu Local Municipality is required upon collection of the tender document. EFT payment can also be made to the Municipality on the following details:

Account Name: Ntabankulu Local Municipality
Cheque Account Number: 62233334250 (First National Bank)
Branch Code: 250035
Reference: PMSMAR & Company Name

A compulsory briefing meeting has been scheduled for the **19th of November 2019 at 10:00 at Ntabankulu Municipal Main Boardroom.**

Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed and endorsed with the relevant bid number and must be deposited in the official bid box clearly marked **"PROVISION OF SERVICES FOR MAINTENANCE OF CHIBINI COMMUNITY HALL: BID NO: NLM/PMSMAR/2020/21 in the main entrance** of the Ntabankulu Municipality at ERF 85, Main Street, Ntabankulu, 5130 not later than **12h00 on 27th of November 2020**, at which time bids will be opened in public. Bids shall be valid for a period of 90 days after the closing date of the submission of bids. **Under no circumstances will late tenders be accepted.**

Service providers are requested to attach these requirements for their bids on the pages indicated in the document:

- Valid Tax SARS compliance pin
- Proof of company registration
- Certified ID copies for the entity owners
- Valid original or certified copy of BBBEE Verification Certificate to claim Preferential points

- Company profile will all completed projects, CV's of Employees
- Proof of municipal rates clearance or a signed lease agreement by both parties or confirmation that there is no billing where the entity is based
- A trust, consortium or joint venture must submit a consolidated B-BBEE status level verification certificate for every separate bid and a joint venture agreement.
- All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Non registration will be regarded as non-responsive and be disqualified from the bid.
- CIDB grading 1GB or higher

NB. It is a requirement that all bidders must submit all the above documents.

Functionality will be evaluated based on capacity and experience. Bidders who failed to score a minimum functionally assessment of 70% will be considered non-responsive and will not be evaluated further.

Area of evaluation	Points allocated
1. EXPERIENCE Capacity to undertake the job <ul style="list-style-type: none"> • Proven experience with contactable references up to three completed projects: 10 points per completed project. 	30 points
2. LIST OF KEY PERSONNEL Experience & Expertise relevant to the job <ul style="list-style-type: none"> • Site Agent with ND Civil Engineering plus a minimum of 5 years' experience in the industry: 15 points • Site supervisor with a minimum of 5 years' experience in industry: 10 points • Health and safety Officer with certificate: 5 points 	30 points
3. SCHEDULE OF PLANT AND EQUIPMENT Proof of plant ownership or arrangement with the plant hire <ul style="list-style-type: none"> • Grader, Water cart and roller: 25 points • Excavator/ TLB, Tipper truck: 15 points 	40 points

The primary criteria in selection will be cost and BBBEE status level of contribution. 80/20 Preference Points System will be used as per NTABANKULU LOCAL MUNICIPALITY Supply Chain Management policy. 80 points shall be for Financial Offer and 20 points for the BBBEE level contributor which will be evaluated as follows:

B-BBEE STATUS LEVEL CONTRIBUTOR	NUMBER OF POINTS
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non compliant	0

NTABANKULU LOCAL MUNICIPALITY reserves the right not to accept the lowest tender or any tender. Late, incomplete, telegraphic, or facsimile tenders will not be considered. The Council is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal any tender or to furnish reasons for its decisions.

Further enquiries should be directed to **P.L Mpendulo** at **066 480 4096** or mpendulop@ntabankulu.gov.za or **O. Mdudi** at **082 786 0772/039 258 0314** or mdudio@ntabankulu.go.za during office hours i.e. between 08h00 and 16h30.

Requested by

Recommended by

Approved by

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N. Mdutyana
Bid Specification Chairperson

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X.N.Venn
CFO

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L. Nonyongo
Municipal Manager