



TENDER NOTICE AND INVITATION TO TENDER

Proposals are hereby invited by Ntabankulu Local Municipality for Provision of Professional Services for the Small-Town Revitalisation in Ntabankulu Town whose bid details are as tabled below:

Project name	Contract no.	Typical project description	Date of compulsory clarification session	Closing Date of Tender and Time	Preference points system
Provision of professional Services for the Small-Town Revitalisation in Ntabankulu Town	NLM/TS/PSST R/2021/22	Provision of professional services including but not limited to the following: Preparation and briefing Review and updating of Developed Designs Tender documentation Works Handover Close out	27 July 2021 at 10H00 Virtually Via TEAMS (Briefing Link will be shared on the municipality website)	10 August 2021 at 12H00 at Ntabankulu LM	80/20

The minimum specifications are detailed in the Bid document. **Punctuality will be adhered to. The clarification session will be conducted virtually using Microsoft Teams, the link will be circulated on the Ntabankulu Local Municipality website 2 days before the clarification session. There will be no site visit conducted on the day of the clarification session, however all bidders are at liberty to visit the project area and submit proof of the site visit with the tender document no later than 10 August 2021. The bidders must make arrangements with the municipality prior the site visit.**

Tender documents may be obtained from the Ntabankulu Local Municipality offices at ERF 85, Main Street, Ntabankulu, 5130, during office hours 08H00 to 16H30 (Monday to Thursday), and 08H00 to 15H30 on Fridays. **Tender documents will be available from the dates set for the compulsory clarification session.** A non-refundable cash payment of R500 or EFT payments can also be made to the Municipality on the following details:

- **Account Name:** Ntabankulu Local Municipality
- **Cheque Account Number:** 62233334250 (FNB)
- **Branch Code:** 250035

• **Reference:** **Company Name**

Tenders are to be completed in accordance with the conditions attached to the Tender document and must be sealed and indorsed with the relevant Tender number and must be deposited in the official Tender box clearly marked with the **“PROJECT NAME AND CONTRACT NUMBER”** in the main entrance of the Ntabankulu Municipality at ERF 85, Main Street, Ntabankulu, 5130 not later than **12h00 on 10 August 2021**, at which time tenders will be opened in public. Tenders shall be valid for a period of 90 days after the closing date of the submission of tenders. **Under no circumstances will late tenders be accepted.**

Service Providers are requested to attach these required documents in their tenders on the pages indicated in the Tender document:

- Valid SARS Tax compliance status document with pin
- MBD 4,8 & 9 (Signed after the date of the Advert)
- Entity registration documents.
- Certified ID copies for the entity owner/s (Not older than 3 months from the date of tender closure)
- Proof of BBBEE registration and status level contributor.
- No joint ventures will be allowed
- A copy of the tenderer’s professional indemnity insurance.
- copy of the tenderer’s professional registration certificates of all personnel with the Engineering Council of South Africa (ECSA) in line with the Engineering Professions Act 46 of 2000.
- Certificate of Quality Systems in line with ISO9001 or similar system certificate
- Proof of municipal rates clearance or a signed lease agreement by both parties or confirmation that there is no billing where the entity is based
- Key personnel with their full CV’s
- All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Non-registration will be regarded as non-responsive and be disqualified from the bid.

Failure to submit the mandatory document will deem the tender non-responsive and it will not be evaluated further.

Functionality will be evaluated based on the following criteria and tenderers who fail to score a minimum functionally assessment of 70% will be considered non-responsive and will not be evaluated further.

Evaluation Criteria

No	Evaluation criteria	Maximum points
1	Company Experience on construction and rehabilitation of paved roads projects: (Attach Appointment Letters and Completion Certificates)	40
2.	Experience: Qualifications and professional registration for the key personnel - Project Leader, Design Engineer and Resident Engineer: (Attach professional registration certificate and CV)	30

3.	Relevant Experience of the key personnel in the successful completion of similar projects: (Attach CV with contactable references)	30
	Total Points	100

Tenderers are required to score a minimum of 70% on the evaluation criteria

The provisions of the Preferential Procurement Regulations 2017 will apply.

NTABANKULU LOCAL MUNICIPALITY reserves the right not to accept the lowest tender or any tender. Late, incomplete, telegraphic, or facsimile tenders will not be considered. The Council is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal any tender or to furnish reasons for its decisions.

Further technical enquiries should be directed to **Miss A. Hlehliso** at hlehlisoa@ntabankulu.gov.za or **083 443 4849** and procurement or SCM enquiries should be directed to **Mr. O. Mdudi** at mdudio@ntabankulu.gov.za or **082 786 0772** during office hours i.e. between 08h00 and 16h30.

Requested by



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N. Mdutyana
 Bid Specification Chairperson

Recommended by



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X. N. Venn
 CFO

Approved by



.....
L. Nonyongo
 Municipal Manager