



NTABANKULU LOCAL MUNICIPALITY

Tel: (039) 258 0056

Fax: (039) 258 0173

Email: info@ntabankulu.gov.za

Web: www.ntabankulu.gov.za

ERF 85, Main Street, Ntabankulu, 5130

P.O. Box 234, Ntabankulu, 5130

REQUEST FOR QUOTATION (RFQ): SUPPLY, DELIVERY AND INSTALLATION RAIN WATER GOODS AND ABLUTION FACILITY.

NTABANKULU LOCAL MUNICIPALITY is calling upon service providers to bid for the

SUPPLY, DELIVERY AND INSTALLATION RAIN WATER GOODS AND ABLUTION FACILITY

Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

ADVERTISEMENT DATE	17 September 2021
RFQ NUMBER	NLM/CS/RWGAF/2021/2022
DESCRIPTION OF GOODS/SERVICE	SUPPLY, DELIVERY AND INSTALLATION RAIN WATER GOODS AND ABLUTION FACILITY
CLOSING DATE AND TIME:	28 September 2021 AT 12H00
ENQUIRIES	066 486 7405/ mzanywal@ntabankulu.gov.za – Mr. L Mzanywa Technical Enquiries or 082 786 0772 / mdudio@ntabankulu.gov.za O. Mdudi-SCM Related,

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & the Ntabankulu Local Municipality's Supply Chain Management Policies and Procedure

TERMS OF REFERENCE ARE AVAILABLE ON THE MUNICIPAL WEBSITE OR MAY BE COLLECTED IN THE SCM OFFICE.

PLEASE USE THE CHECKLIST TO CONFIRM THAT ALL COMPULSORY DOCUMENTS HAVE BEEN ATTACHED.

Original Tax Clearance Certificate or SARS Pin number certificate	
MBD 4: Declaration of Interest, must be signed between the opening and closing date	
MBD 9: Certificate of Independent Bid Determination, , must be signed between the opening and closing date	
MBD 8: Declaration of Bidders Past Supply Chain Management Practice , must be signed between the opening and closing date	
Copy of BBBEE certificate	
Certified ID Copy/s of company directors	
A trust, consortium or joint venture must submit a consolidated B-BBEE status level verification certificate for every separate bid and a joint venture agreement.	
Signed Quotation and must be valid for 90 days.	
Submit copy of rate and refuse account (proof that the service provider does not have any outstanding debt to any Municipality) / signed lease agreement/ A proof stating that company does not own property within urban area.	
All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of state in the Republic of South Africa at https://secured.csd.gov.za . Suppliers are required to submit a CSD report. Non submission will be non-responsive and be disqualified from bid.	

NB: No quotations will be considered from persons in the service of the state

PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS MAY LEAD TO DISQUALIFICATION ON COMPULSORY REQUIREMENTS.

CONDITIONS

1. All goods or services purchased will be subject to Ntabankulu Local Municipality SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.
2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder.
3. To participate in the Ntabankulu Local Municipality Quotation process for the procurement of goods and/or services, vendors are advised to be accredited and registered on the Ntabankulu Local Municipality Supplier Database. Supplier registration forms are available from the Supply Chain Management Unit.
4. All prices quoted must be inclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.
5. Prices quoted must include delivery charges and goods must be delivered to the address indicated

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- on the quotation page.
6. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices and must be valid for 90 days.
 7. Quantities are given in good faith and without commitment to the Ntabankulu Local Municipality. The Municipality reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.
 8. Submission of a Quotation can be dropped in a box clearly marked "**Supply, delivery and installation of rain water goods and ablution facility**" at the reception at Ntabankulu Local Municipality, in Ntabankulu.
 9. THE NTABANKULU LOCAL MUNICIPALITY DOES NOT TAKE RESPONSIBILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.

Requested by



O. Mdudi

SCM Manager

Recommended by



X.N. Venn

CFO

Approved by



L Nonyongo

Municipal Manager

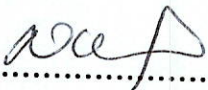
NTABANKULU LOCAL MUNICIPALITY



NTABANKULU LOCAL MUNICIPALITY
SUPPLY, DELIVERY AND INSTALLATION OF RAIN WATER GOODS AND
ABLUTION FACILITY TERMS OF REFERENCE

PREPARED BY : MRS N. NDLAKU

POSITION : DIRECTOR DEVELOPMENT PLANNING

SIGNATURE : 

APPROVED BY : L. NONYONGO

POSITION : MUNICIPAL MANAGER

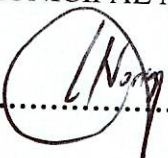
SIGNATURE : 

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1. BACKGROUND

Ntabankulu Local Municipality hereby invites prospective bidders for a supply, delivery and installation of 10 water tanks to pre-schools as listed below, delivery and installation of corrugated iron toilet to Zamukulungisa pre-school in Mfundisweni, ward 15. Ntabankulu Local Municipality has committed to support early childhood development in Ntabankulu as committed by Honorable Mayor on behalf of the Council. Upon assessment of the early childhood development centers, it was found that access to clean water is a challenge and that also affects hygiene. The contract will be once off with a successful bidder from the date of appointment till the finalization of delivery and Installation of water tanks and a corrugated iron toilet to the designated preschools.

2. SCOPE OF WORK

The scope of work involves supplying, delivering and installation of 10 x 2400 Litres water tanks fitted with 12 meters of PVC gutter per tank and 2m x 2m tank stands constructed with blocks, filled with sand, compacted, casted with concrete, plastered and tied with plain wire (four corner tied and tank body tied). 1.5m (L) x 1.5 (W) m x 2m (D) pit hole casted with concrete slab allowing hole for installation of corrugated iron toilet. Delivery and installation of corrugated iron toilet casted with concrete and tied with plain wire at Zamukulungisa preschool in ward 15, Mfundisweni.

3. SPECIAL CONDITIONS OF A CONTRACT

- 3.1 The bidder shall clearly state the name of the manufacturer, product specification and association guarantee for each item.
- 3.2 All goods offered must comply with the South African Bureau Standards (SABS) requirements.
- 3.3 The Council reserves the right to reject delivered items that are not as per requested specification, at no additional cost to the Council.
- 3.4 The Council reserves the right to reject a tender should the certificate confirming that the items offered do not comply strictly with the Council's specifications or stating any deviations from those specifications.

NB: Failure to adhere to the above requirements will render your bid non-responsive.

4. BID EVALUATION CRITERIA

Bids will be evaluated as follows:

4.1 COMPLIANCE CRITERIA

- Valid Tax SARS compliance pin
- Proof of company registration
- Certified ID copies for the entity owners

- Valid original or certified copy of BBEE Verification Certificate to claim Preferential points
- Company profile
- Appointment letters and proof of project completion/progress report from 2 traceable references
- Proof of municipal rates clearance or a signed lease agreement by both parties and confirmation that there is no billing where the entity is based
- A trust, consortium or joint venture must submit a consolidated B-BBEE status level verification certificate for every separate bid and a joint venture agreement.
- All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Nonregistration will be regarded as non-responsive and be disqualified from the bid.

4.2 Functionality Criteria

STAGE 1

The evaluation of functionality shall be carried out as per the criteria set in the table below:

FUNCTIONALITY CRITERIA	SUB-CRITERIA	MAXIMUM POINTS
Traceable References	<p>Project Capability and Related Experience Bidders shall provide traceable references such as signed appointment letters or testimonials on letter head of companies that received services for similar projects undertaken in the past 3 years, and must have contact details. A minimum of 3 letters to be attached.</p> <p>3 Reference letters and above = 35 points 2 Reference letters = 25 points 1 Reference letters = 15 points No reference letter submitted = 0 points</p>	35 Points
Methodology for Delivery	<p>- Presentative methodology with both the delivery, works programme and Cash flow projection [35] - Presentative methodology with both the delivery and works programme [25] - Presentative method approach [15] - Bidder has submitted neither method statement nor cash flow and works programme [0]</p>	35 Points
Expertise	<p>Plumber:</p> <p>- A trade tested plumber with at least 3 years of experience in connecting rain water goods [15] - A trade tested plumber with at least 2 years of experience in connecting rain water goods [10] - A trade tested plumber with at least 1 year of experience in connecting rain water goods [05] - No submission of trade test certificate [0]</p>	30 Points

	Brick Layer: <ul style="list-style-type: none"> - A trade tested brick layer with 3 years of experience in construction [15] - A trade tested brick layer with 2 years of experience in construction [10] - A trade tested brick layer with 1 year of experience in construction [5] - No submission of trade test certificate [0] 	
	TOTAL POINTS	100 POINTS

NB: A bidder scoring below seventy (70) points on functionality will not be further evaluated.

It is the responsibility of the bidder to ensure that they provide all the authentic supporting documents required in order to be considered for this bid.

STAGE 2:

Price and BBEE (80: 20)

Only the bids that meet the criteria stated for stage 1 will be evaluated at this stage. Bids will be evaluated using the 80:20 principles, as per MFMA Circular No. 53 of the National Treasury, as follows:

PRICE	80
B-BBEE Status Level of Contribution	Number of points 20
1	20
2	18
3	14
4	12
5	8
6	6
Non – Contributor	0
MAXIMUM	20
TOTAL	100

5. SPECIFICATIONS

SPECIFICATION FOR WATER TANKS AND A TOILET

PRODUCT	SPECIFICATION	QTY
2400 L Plastic Water tanks	Nationally recognized brand quality plastic water tanks	10

Plastic taps	Brass lockable tank tap	10
Tank Reducer	Tap adapter for 2400 L tank	10
Toilet	Corrugated iron toilet	1

6. DELIVERY TO BE MADE TO THE FOLLOWING AREAS:

NAME OF PRE-SCHOOL	VILLAGE	WARD NO
Khululeka pre-school	Mzalwaneni	12
Nkumba pre-school	Nkumba	04
Tyebayedwa pre-school	Lundini	13
Vuzisa pre-school	Sithebe	07
Hlalanathi Pre-School	Mabhudu	09
Zanoxolo Pre-school	Ngozi	05
Zanokhanyo Pre-school	Tonti	14
Zamani pre-school	Mabofu	15
Zanokuhle pre-school	Zindongeni	17
Zimele pre-school	Ngqina	03

ONE EARLY CHILDHOOD DEVELOPMENT CENTRE FOR TOILET

NAME OF PRE-SCHOOL	VILLAGE	WARD NO
Zamukulungisa	Mfundisweni	15