



Ntabankulu Local Municipality

BID NOTICE AND INVITATION TO BID BID NO: NLM/ BTO/DBFOT/2021/22 REQUEST FOR QUALIFICATION (RFQ) Phase 1

Public Private Partnership for Design, Build, Finance, Operate, Maintain and then Transfer ("DBFOT / DBFOM") of Solar Photovoltaic (PV) Roof-top Systems with Battery Energy Storage Systems on Ntabankulu Local Municipality Owned Buildings

Bidders are requested to submit their Request for Qualification (RFQ) Phase 1, of the Solar Photovoltaic (PV) Rooftop Systems with Battery Energy storage Systems.

The minimum specifications are detailed in the Bid Document.

Bid documents may be obtained from the Ntabankulu Local Municipality offices at ERF 85, Main Street, Ntabankulu, 5130, during office hours 08H00 to 16H30 (Monday to Thursday), and 08H00 to 15H30 on Fridays. Bid documents will be available immediately after the briefing session. A non-refundable cash payment of R1000.00 or an electronic funds transfer made out in favour of Ntabankulu Local Municipality is required upon collection of the tender document on the following First National Bank (FNB) Banking details:

- **Account Name:** Ntabankulu Local Municipality
- **Cheque Account Number:** 62233334250
- **Branch Code:** 250035
- **Reference:** Company Name & DBFOT

A compulsory briefing meeting has been scheduled for the **14th of February 2022** at 12H00 Mid day, in the Ntabankulu Municipal Main Boardroom at Erf 85, Main Street, Ntabankulu, 5130

Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed and endorsed with the relevant bid number and must be deposited in the official bid box clearly marked **REQUEST FOR QUALIFICATION -SOLAR PANELS PHASE 1 NLM/ BTO/DBFOT/2021/22** in the main entrance of the Ntabankulu Municipality at ERF 85, Main Street, Ntabankulu, 5130 not later than **12h00 on 08TH OF MARCH 2022**, at which time bids will be opened in public. Bids shall be valid for a period of 90 days after the closing date of the submission of bids. **Under no circumstances will late tenders be accepted.**

Service providers are requested to attach these required mandatory documents for their bids on the pages indicated in the document:

- Valid Tax SARS compliance pin
- Completed and signed Municipal Bidding Documents (MBD 3.1; 4; 6.2; 8; & 9) **NB. All MBD forms must be signed after the date of the advert.**
- Proof of company registration
- Original Certified ID copies for the entity owner/s (Not older than 3 months prior to the date of tender closure).
- Valid original or certified copy of BBBEE Verification Certificate to claim Preferential points
- Company profile with all completed projects, CV's of Employees
- Appointment letters and proof of project completion/progress report from a minimum of 2 traceable references
- Proof of municipal rates clearance or a signed lease agreement by both parties or confirmation that there is no billing where the entity is based.
- A trust, consortium or joint venture must submit a consolidated B-BBEE status level verification certificate for every separate bid and a joint venture agreement.
- All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Non registration will be regarded as non-responsive and be disqualified from the bid.

Failure to submit the mandatory document will deem the tender non responsive and it will not be evaluated further.

FUNCTIONALITY ASSESSMENT:

Functionality will be evaluated based on the following criteria and bidders who failed to score a minimum functionality assessment of 70 points will be considered non-responsive and will not be evaluated further.

No.	Criteria	Description	Points %
1	Experience of the firm in PPP contracts in similar projects in South Africa	Evaluation of the experience and technical strengths of the key staff in solar PV projects. The value of the projects worked on will be reviewed.	10
2	Track record and experience in PPP similar projects- Similar projects done as stated in the project scope of works in South Africa	Evaluation of the contractor's experience in delivering EPC services on PV projects. The number of projects completed will be reviewed.	10
3	Realistic time frame and lead time	Proposed timelines will be assessed in terms of accuracy.	7.5
4	Workplan/Proposed implementation program	The accuracy of the programme in meeting the key dates in the contract data will be assessed.	7.5
5	Quality of design & documentation	The quality of design documentation, construction methods proposed and materials used will be evaluated for these components of the works. These evaluations will exclude any matters relating to performance of equipment Tenderers are required to submit proof of financial capacity to fund this project.	40
	a PV facility (layout)		
	b' Electrical system		
	c Monitoring system		
	d Battery system		
	e * Proof of funding		
	* C/kWhr PPA proposed cost		
6	O&M service plan	The adequacy of the O&M activities, response times and methodologies will be evaluated	10
7	Training program	The adequacy of the training programme for Municipality's staff will be evaluated	5
8	Financial Rating (provide financial rating letter from bank)	The bidders will be evaluated on their financial rating and stability	10
	Total %		100

Failure to obtain a minimum of 70 points for functionality will lead to bid being eliminated for further evaluation.

The primary criteria in selection will be based on cost and BBBEE status level of contribution. 80/20 Preference Points System will be used as per NTA-BANKULU LOCAL MUNICIPALITY Supply Chain Management policy. 80 points shall be for Financial Offer and 20 points for the BBBEE level contributor which will be evaluated as follows:

B-BBEE STATUS LEVEL CONTRIBUTOR	NUMBER OF POINTS
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant	0

NTABANKULU LOCAL MUNICIPALITY reserves the right not to accept the lowest tender or any tender. Late, incomplete, telegraphic, or facsimile tenders will not be considered. The Council is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal any tender or to furnish reasons for its decisions.

Further enquiries should be directed to **X. Venn** at **039 258 2452/071 273 8746** or vennx@ntabankulu.gov.za or **Mr. O. Mdudi** at **082 786 0772** or mdudio@ntabankulu.gov.za during office hours i.e. between 08h00 and 16h30.

Requested by
N. Mdytana
Bid Specification Chairperson

Recommended by
X.N.Venn
CFO

Approved by
L. Nonyongo
Municipal Manager