



BID NOTICE AND INVITATION TO BID

BID NO: NLM/CS/SDRB/2022/2023

SUPPLY AND DELIVERY OF 30 MICRONS BLACK REFUSE BAGS FOR NTABANKULU LOCAL MUNICIPALITY

Ntabankulu Local Municipality is calling upon an experienced, competent, and qualified service provider that will supply and deliver, **30 microns black refuse bags** for a period of twelve (12) months.

A detailed specification will be attached to the tender document.

Bid documents may be obtained from the Ntabankulu Local Municipality offices at ERF 85, Main Street, Ntabankulu, 5130, **during office hours 08H00 to 16H30 (Monday to Thursday), and 08H00 to 15H30 on Fridays. Bid documents will be available immediately after the briefing session.** A non-refundable cash payment of **R200.00** is required upon collection of the tender document.

EFT payments can also be made to the Municipality on the following details:

- **Account Name:** Ntabankulu Local Municipality
- **Cheque Account Number:** 62233334250 (First National Bank)
- **Branch Code:** 250035
- **Reference:** SDRB & Company Name

A **compulsory briefing meeting/session** has been scheduled for **22nd of July 2022** at **11H00, at Ntabankulu Local Municipality main boardroom.**

Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed and endorsed with the relevant bid number and must be deposited in the official bid box clearly marked **"SUPPLY AND DELIVERY OF 30 MICRONS BLACK REFUSE BAGS FOR NTABANKULU LOCAL MUNICIPALITY, BID NO: NLM/CS/SDRB/2022/2023"** in the main entrance of the Ntabankulu Municipality at ERF 85, Main Street, Ntabankulu, 5130 not later than **12h00 on the 01 August 2022**, at which time bids will be opened in public. Bids shall be valid for a period of 90 days after the closing date of the submission of bids. **Under no circumstances will late tenders be accepted.**

Service providers are requested to attach the following mandatory documents for their bids on the pages indicated in the bid document:

- Valid SARS Tax compliance pin
- MBD 4,8 & 9 (Signed after the date of the Advert)
- Proof of company registration
- Original Certified ID copies for the entity owner/s

- Valid original or certified copy of BBBEE Verification Certificate, or original sworn affidavit to claim Preferential points
- NB. All certification must not be more than 3 months old and must be in its original format.
- Proof of municipal rates clearance or a signed lease agreement by both parties and confirmation that there is no billing where the entity is based
- A trust, consortium or joint venture must submit a consolidated B-BBEE status level verification certificate for every separate bid and a joint venture agreement.
- All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Non-registration will be regarded as non-responsive and be disqualified from the bid.
- NB. Tender documents must be filled/completed in its original format; no copies will be accepted.

Failure to submit the mandatory documents will deem the tender non-responsive and it will not be evaluated further.

Functionality will be evaluated based on capacity and experience and bidders who do not have a minimum functionally assessment of 70% will be considered non-responsive and not evaluated further.

Area of evaluation	Points allocated
Capacity and Business entity establishment (Company profile with clear business address and contact details)	20 points
<p><u>Relevant entity experience</u></p> <p>Appointment letters and proof of project completion for similar projects completed “Supply and Delivery of Black Refuse Bags” by the Supplier. NB. Proof submitted must have the name of a project and traceable references.</p> <p>A minimum of 5 appointment letters to be attached.</p> <ul style="list-style-type: none"> • 5 appointment letters and above = 40 points • 4 appointment letters = 30 points • 3 appointment letters = 20 points • 2 appointment letters = 10 points • 1 appointment letters = 05 points • 0 appointment letter = 0 points 	40 points

Further enquiries should be directed to **Mr S. Matiwane** at **063 697 0905** or **matiwanesolomon@gmail.com** or **Mr O. Mdudi** @ **mdudio@ntabankulu.go.za** or **082 786 0772** during office hours i.e. between 08h00 and 16h30.

Requested by



N. Mdutyana
Bid Specification Chairperson

Recommended by



X.N. Venn
Chief Financial Officer

Approved by



L. Nonyongo
Municipal Manager