



**INVITATION FOR LOCAL PROSPECTIVE SERVICE PROVIDERS AND SUPPLIERS TO REGISTER ON NTABANKULU LOCAL MUNICIPALITY DATABASE AND FOR EXISTING LOCAL SUPPLIERS AND SERVICE PROVIDERS TO UPDATE THEIR DETAILS!**

This notice serves to invite all local prospective service providers and suppliers to apply for registration on Ntabankulu Local Municipality database and for local service providers and suppliers already registered to update their details. The purpose of this database is to give all prospective local suppliers and service providers equal opportunity to submit quotations or proposals as and when required.

The Application and Registration process will take place as follows:

1. Prospective and existing suppliers and service providers to submit valid CSD report and fill-in MBD 4 and MBD 8 forms (**MBD forms available on municipal website**).
2. Submit by hand in Ntabankulu Local Municipality Offices (LED Office) or via email having attached all the above required documents to [supplierdatabase@ntabankulu.gov.za](mailto:supplierdatabase@ntabankulu.gov.za).
3. Vetting and validation process to establish if it satisfies all the requirements to be registered in the database for local SMMEs.
4. Status of the application will be shared via email to the service provider and/or supplier.

**The Application period is open from 16<sup>th</sup> February 2024 to the 15<sup>th</sup> of March 2024.**

**Please read the following carefully**

1. Registration on the Supplier Database does not guarantee business opportunities.
2. Suppliers and bidders must submit and comply with all the registration criteria for registration to be finalised – failure to do so may result in the application being declined.

**NB:** This notice is also available on municipal website, Official Municipality Facebook page and Municipal Notice board.

All enquiries must be phrased as **(2024 Supplier Database for Local SMMEs)** on the email subject line and e-mailed to the Administrator @ [supplierdatabase@ntabankulu.gov.za](mailto:supplierdatabase@ntabankulu.gov.za).

Regards,



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I. Sikhulu-Nqwena (Municipal Manager)