



**Request for Quotation for "Construction of Guardhouse at Ntabankulu Cemetery"**  
**RFQ# NLM/TS/CGNC/2024/2025**

**CLOSING DATE**  
**CLOSING TIME**

**: 28 November 2024**  
**: 12: 00 PM**

<b>COMPANY (BIDDER) NAME</b> .....
<b>CONTACT PERSON</b> .....
<b>CONTACT NUMBER</b> .....
<b>BID PRICE (All Inclusive)</b> .....
<b>CSD NUMBER</b> .....



**NTABANKULU LOCAL MUNICIPALITY**

Erf no 85 Main Street  
Ntabankulu, 5130  
P.O. Box 234  
Ntabankulu, 5130  
Tel: 039 258 0056  
Fax: 039 258 0173  
E-mail: [mdudio@ntabankulu.gov.za](mailto:mdudio@ntabankulu.gov.za)

**REQUEST FOR QUOTATION (RFQ): CONSTRUCTION OF GUARDHOUSE AT NTABANKULU CEMETERY.**

NTABANKULU LOCAL MUNICIPALITY is calling upon service providers to bid for the

**ADVERT: CONSTRUCTION OF GUARDHOUSE AT NTABANKULU CEMETERY.**

Please furnish all information as requested and return your quotation on the date stipulated. Late and incomplete submissions will invalidate the quotation submitted.

Late and incomplete submissions will invalidate the quotation submitted.

ADVERTISEMENT DATE	21 November 2024
RFQ NUMBER	NLM/TS/CGNC/2024/2025
DESCRIPTION OF GOODS/SERVICE	<b>CONSTRUCTION OF GUARDHOUSE AT NTABANKULU CEMETERY</b>
CLOSING DATE AND TIME:	28 November 2024 AT 12H00
ENQUIRIES	060 973 8676/ <a href="mailto:ndikis@ntabankulu.gov.za">ndikis@ntabankulu.gov.za</a> – Mr. S Ndiki Technical Enquiries or 082 786 0772/ <a href="mailto:mdudio@ntabankulu.gov.za">mdudio@ntabankulu.gov.za</a> O. Mdudi-SCM Related,

Quotations above R30 000 will be evaluated on the basis of the 80:20 point system as stipulated in the Preferential Procurement Policy Framework Act (Act number 5 of 2000) & the Ntabankulu Local Municipality's Supply Chain Management Policies and Procedure.



**List of Compulsory Returnable Documents that form part of the this Bid/Quote document:**

1.	Invitation to Bid	MBD 1
2.	SARS Tax Pin number Certificate to be attached	MBD 2
3.	Pricing Schedule – Firm Prices (Purchases)	MBD 3.1
4.	MBD 4: Declaration of Interest	MBD 4
5.	Preference Points Claim form in Terms of the Preferential Procurement Regulations 2022	MBD 6.1
6.	Declaration of Bidders Past Supply Chain Management Practice	MBD 8
7.	Certificate of Independent Bid Determination	MBD 9
8.	Proof for claiming Points for Specific goals: <ul style="list-style-type: none"> <li>• Full Centralized Supplier Database (CSD) Report clearly showing ownership of the company.</li> <li>• Proof of Disability and/or Military Veteran</li> </ul>	
9.	Original Certified ID Copy/s of all company directors	
10.	<b>Rates Clearance for both company and director or proof stating that the company and director do not own property within urban area (affidavit or lease agreement)</b>	
11.	Centralized Supplier Database (CSD) Report clearly showing ownership of the company.	
12.	<b>Signed</b> Quotation valid for 90 Days (validity must be indicated on the quotation or MBD 3.1)	
13.	<b>CIDB Grading- 1GB or Higher</b>	

**NB: No quotations will be considered from persons in the service of the state.**

PLEASE NOTE THAT NOT SUBMITTING THE COMPULSORY DOCUMENTS MAY LEAD TO DISQUALIFICATION ON COMPULSORY REQUIREMENTS.


**Specification:**

Specification is attached


**CONDITIONS**

1. All goods or services purchased will be subject to Ntabankulu Local Municipality SCM Policy and Procedures. A copy of said conditions is available from the SCMU office.
2. All purchases will be made through an official order form. Therefore no goods must be delivered or services rendered before an official order has been forwarded to and accepted by the successful bidder.
3. To participate in the Ntabankulu Local Municipality Quotation process for the procurement of goods and/or services, vendors are advised to be accredited and registered on the Ntabankulu Local Municipality Supplier Database.
4. All prices quoted must be inclusive of Value Added Tax (VAT). Suppliers who are not registered for VAT will be treated as Non VAT Vendors.
5. Prices quoted must include delivery charges and goods must be delivered to the address indicated on the quotation page.
6. All prices submitted must be firm. "Firm" prices are deemed to be fixed prices.
7. Quantities are given in good faith and without commitment to the Ntabankulu Local Municipality. The Municipality reserves the right to increase or reduce the quantity to be in line with the set threshold for quotations prescribed in the SCM Policy.
8. Submission of a Quotation can be dropped in a box clearly marked **"CONSTRUCTION OF GUARDHOUSE AT NTABANKULU CEMETERY"** at the reception at Ntabankulu Local Municipality, in Ntabankulu ERF 85, Main Street.
9. **THE NTABANKULU LOCAL MUNICIPALITY DOES NOT TAKE RESPONSIBILITY FOR ANY QUOTATIONS DEPOSITED IN THE WRONG BOX.**

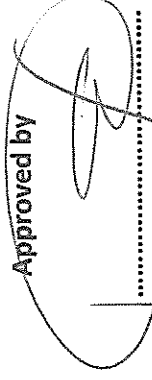
**Requested by**

  
.....  
**O. Meludi**  
SCM Manager

**Recommended by**

  
.....  
**M. Mhijfili**  
CFO

**Approved by**

  
.....  
**T. Sikhulu-Nqwena**  
Municipal Manager



**INVITATION TO BID**

**INTERESTED SERVICE PROVIDERS ARE HEREBY INVITED TO SUBMIT QUOTES FOR:  
ADVERT: CONSTRUCTION OF GUARDHOUSE AT NTABANKULU CEMETERY**

**RFQ NO: NLM/TS/CGNC/2024/2025**

**CLOSING DATE: 28 November 2024  
CLOSING TIME: 12:00 PM**

Quotation documents must be deposited in the tender box situated at Ntabankulu Local Municipality not later than 12:00 pm on the **28 November 2024**. Bidders should ensure that quotes are delivered timeously to the correct address. If the Quote is late, it will not be accepted for consideration.

**THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO MAY RESULT IN YOUR QUOTE BEING DISQUALIFIED)**

Name of Bidder	
Postal address	
Street address	
Telephone Number	Code Number
Cell phone Number	Code Number
Facsimile Number	Code Number
Email address	
Vat Registration Number	

Has an original tax clearance certificate been submitted	Yes/No
Are you the accredited representative in South Africa for the good/services offered?	Yes/No (IF YES ENCLOSE PROOF)

SIGNATURE OF BIDDER	
DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED	
<b>TOTAL BID PRICE</b>	

**PRICING SCHEDULE – FIRM PRICES (PURCHASES)**

**NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of Bidder..... Bid Number: **NLM/TS/CGNC/2023/2024**

Closing Time: **12H00** Closing Date: **28 November 2024**

**OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.**

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY
			*** <b>(ALL APPLICABLE TAXES INCLUDED)</b>
			R.....

- Required by: Ntabankulu Local Municipality
- At: .....
- Brand and Model: .....
- Country of Origin: .....
- Does the offer comply with the specification(s)? \*YES/NO
- If not to specification, indicate deviation(s) .....
- Period required for delivery ..... \*Delivery: Firm/Not firm
- Delivery basis: .....

**Note:** All delivery costs must be included in the bid price, for delivery at the prescribed destination.

\*\*\* "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

\*Delete if not applicable

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
  - 3.1 Full Name of bidder or his or her representative:.....
  - 3.2 Identity Number: .....
  - 3.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>):.....
  - 3.4 Company Registration Number: .....
  - 3.5 Tax Reference Number:.....
  - 3.6 VAT Registration Number: .....
  - 3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars. ....

<sup>1</sup>MSCM Regulations: "in the service of the state" means to be --

- (a) a member of --
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;

- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? ..... YES / NO

3.9.1 If yes, furnish particulars.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? ..... YES / NO

3.10.1 If yes, furnish particulars. ....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? YES / NO

3.11.1 If yes, furnish particulars .....  
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? YES / NO

3.12.1 If yes, furnish particulars. ....  
.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? YES / NO

3.13.1 If yes, furnish particulars. ....  
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. YES / NO

3.14.1 If yes, furnish particulars: .....  
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....  
**Signature** .....

.....  
**Date** .....

.....  
**Capacity** .....

.....  
**Name of Bidder** .....

\_\_\_\_\_

## MBD 6.1

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

#### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

#### 1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) The **80/20 preference point system** will be applicable in this tender. The lowest acceptable tender will be used to determine the accurate system once tenders are received.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
  - (b) Specific Goals.

#### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>SPECIFIC GOALS</b>	20
<b>Total points for Price and SPECIFIC GOALS</b>	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be

interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) “tender” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “price” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “rand value” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “tender for income-generating contracts” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “the Act” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{min}$  = Price of lowest acceptable tender

#### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ P_s = 80 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right) \end{array}$$

Where

- $P_s$  = Points scored for price of tender under consideration
- $P_t$  = Price of tender under consideration
- $P_{max}$  = Price of highest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Business owned by =>50% black people	4			
Business owned by <50% black people <b>OR</b>	1			
Business owned by =>50% women	3			
Business owned by <50% women <b>OR</b>	1			
Business owned by =>50% Youth (age <= 35 years on the closing date)	5			
Business owned by <50% Youth (age >35 years on the closing date) <b>OR</b>	3			
Business owned by People with Disability / Military veteran	2			
Small Enterprise (SMME Category – QSE/EME	2			
Promoting Locality - Business located within Ntabankulu	4			
Promoting Locality - Business located in Alfred Nzo District <b>OR</b>	3			
Promoting Locality - Business located in Eastern Cape <b>OR</b>	2			
Promoting Locality - Business located in South Africa	1			

## DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

### 4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
  - One-person business/sole propriety
  - Close corporation
  - Public Company
  - Personal Liability Company (Pty) Limited
  - Non-Profit Company
  - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has

been applied; and  
(e) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	.....
DATE:	.....
ADDRESS:	.....
	.....
	.....

\_\_\_\_\_

\_\_\_\_\_

## DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers and or in Ntabankulu Local Municipality as companies or persons prohibited from doing business with the public sector or with the municipality?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p><b>The Database of Restricted Suppliers now resides on the National Treasury's website(<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</b></p>	<input type="checkbox"/>	<input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website ( <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> ) by clicking on its link at the bottom of the home page.	<input type="checkbox"/>	<input type="checkbox"/>

4.2.1	If so, furnish particulars:		Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:			
<b>Item</b>	<b>Question</b>		<b>Yes</b>	<b>No</b>
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:			
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:			

**CERTIFICATION**

I, THE UNDERSIGNED (FULL NAME) .....

CERTIFY THAT THE INFORMATION FURNISHED ON THIS

DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
 Signature

.....  
 Date

.....

Position

Name of Bidder

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

- 1 This Municipal Bidding Document (MBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid: **NLM/TS/CGNC/2024/2025**  
**CONSTRUCTION OF GUARDHOUSE AT NTABANKULU CEMETERY**  
(Bid Number and Description)

in response to the invitation for the bid made by:

**Ntabankulu Local Municipality**

---

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

- (a) has been requested to submit a bid in response to this bid invitation;
- (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
- (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

**MBD 9**

The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.

6. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

- (a) prices;
- (b) geographical area where product or service will be rendered (market allocation)
- (c) methods, factors or formulas used to calculate prices;
- (d) the intention or decision to submit or not to submit, a bid;
- (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
- (f) bidding with the intention not to win the bid.

7. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

8. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature Date

.....  
Position Name of Bidder

## CONSTRUCTION OF NTABANKULU CEMETERY GUARDHOUSE

### SECTION 1 : BUILDER'S WORKS

#### BILL NO. 1 GUARD HOUSE

ITEM NO	DESCRIPTION	QUANTITY	RATE	AMOUNT
1.1.1	<b>EARTHWORKS, EXCAVATIONS AND SITEWORKS</b> (a) Bulk excavation and stockpile (4.80 x 6.40 x 0.7)	m <sup>3</sup> 22		R
1.1.2	<b>STEEL WORKS IN FOUNDATIONS</b> (a) 10mm Diameter High Yield Reinforcement (b) Wire Mesh Ref. 617	Tonne      0.10 kg      130.00		R R
1.1.3	<b>CAST FOUNDATIONS</b> (a) Cast raft foundation ready-mix concrete 25MPa (b) Formwork Class F2 Smooth Finish to: i. Raft foundation slab and beams	m <sup>3</sup> 3.5 m <sup>2</sup> 3		R R
1.1.4	<b>BUILD OUT FOUNDATION WALLS</b>			
1.1.5	<b>FILLING AND COMPACTION</b> (a) Fill using G5 material imported from approved borrow pit compacted in 150mm layers (b) Extra-over Item 3.1.5 (a) for overhaul (b) Fill using material from excavations on site and compaction into 150mm layers (b) Lay filling/ building sand into layer and compaction (c) SABS SABS 952, Type C damp proof membrane 250 Micron green medium density sheeting laid loose on top of sand bed (elsewhere) under solid floors with pressure sensitive tape jointing.	m <sup>3</sup> 22 km-m <sup>3</sup> 220 m <sup>3</sup> 2 m <sup>3</sup> 1 m <sup>2</sup> 30		R R R R R
SEC : 01 BILL : 01	Total Carried Forward			R



# CONSTRUCTION OF NTABANKULU CEMETERY GUARDHOUSE

SECTION 1 : BUILDER'S WORKS

BILL NO. 1 GUARD HOUSE

ITEM NO	DESCRIPTION	QUANTITY	RATE	AMOUNT
SEC : 01 BILL : 01		Brought Forward		R
1.1.9	<b>WINDOWS</b> (b) <b>Standard Galvanised Steel Windows</b> (i) NE1 Window size 533 x 654mm high (W1)      No. <u>1</u> (ii) C7 Window size 1022 x 949mm high (W2)      No. <u>3</u>  (c) 4mm Clear float glass and glazing for galvanised steel windows to:  (i) Steel sashes in panes exceeding 0,1m <sup>2</sup> and not exceeding 0,5m <sup>2</sup> m <sup>2</sup> <u>3</u>  (d) 4mm Pacific patterned obscure glass and glazing to:  (i) Steel sashes in panes exceeding 0,1m <sup>2</sup> and not exceeding 0,5m <sup>2</sup> m <sup>2</sup> <u>1</u>		R R R R R R R R	
1.1.10	<b>GALVANISED PRESSED STEEL DOOR FRAMES</b> (a) 1,2mm Double rebated frames suitable for half brick wall fitted with three hinges      No. <u>1</u> (b) 1,2mm Double rebated frames suitable for one brick wall fitted with three hinges      No. <u>2</u>		R R	
1.1.11	<b>WINDOW CILLS</b> 'Everite Nutec Cement Product 031' or other approved window cills in single lengths, bedded in Class I mortar, including metal fixing lugs: (a) 15 x 120mm Cills set flat and projecting.      m <u>1</u> (b) 15 x 150mm Cills set flat and projecting.      m <u>3</u>		R R	
SEC : 01 BILL : 01	Total Carried Forward			R

# CONSTRUCTION OF NTABANKULU CEMETERY GUARDHOUSE

SECTION 1 : BUILDER'S WORKS

BILL NO. 1 GUARD HOUSE

ITEM NO	DESCRIPTION	QUANTITY	RATE	AMOUNT
SEC : 01 BILL : 01		Brought Forward	R	
1.1.12	<p><b>HOT DIPPED GALVANISED STEEL BURGLAR BARS</b> 50 x 50mm Hot dipped galvanised vertical bars with rounded ends and polished edges and fixed to wall with 10mm diameter counter sunk expansion bolts through 19mm diameter steel pipe spacers with bolt heads securely epoxy fixed to frame. 19mm Diameter hot dipped galvanised steel pipes equally spaced and welded to vertical fatt bars.</p> <p>(a) Burglar bar approximate size 533 x 654mm high      No.      <u>1</u></p> <p>(b) Burglar bar approximate size 1022 x 954mm high      No.      <u>3</u></p>			R R
1.1.13	<p><b>DOORS</b></p> <p>(a) Install internal semi solid Meranti tmber doors      No.      <u>1</u></p> <p>(b) Install external PD1 solid timber doors      No.      <u>2</u></p> <p>(c) Sandpaper and Varnish all doors - clear matt finish      No.      <u>3</u></p>			R R R
1.1.14	<p><b>HOT DIPPED GALVANISED STEEL GATES</b> Single gate size 900 x 2100mm high with fixed side panels out of 40 x 40 x 5mm hollow section outer frame securely built into wall with steel lugs at 680mm maximum centres with 40 x 40 x 5mm gate frame with 21.3 x 2.0mm diameter steel pipes equally spaced and welded in position with double 38.1 x 76.2 horizontal lock rail. Fixed side panels securely welded to outer frame with 19mm diameter hot dipped galvanised rods and epoxy glued to floor 50mm deep. Lock case, sliding bolts, stops and hinges as detailed on drawing No.      <u>2</u></p>			R
1.1.15	<p><b>PLASTER</b></p> <p>(a) Plaster 19mm Internal      m<sup>2</sup>      <u>50</u></p> <p>(b) Plaster 19mm in narrow widths      m<sup>2</sup>      <u>5</u></p> <p><b>CEILINGS</b></p> <p>(a) 9,5mm Gypsum rhino boards including strips, 38 x 50mm sawn softwood brandering, nails etc.      m<sup>2</sup>      <u>10</u></p> <p>(b) Gypsum 75mm cornice      m      <u>20</u></p>			R R R R R
SEC : 01 BILL : 01		Total Carried Forward	R	

**CONSTRUCTION OF NTABANKULU CEMETERY GUARDHOUSE**

**SECTION 1 : BUILDER'S WORKS**

**BILL NO. 1 GUARD HOUSE**

ITEM NO	DESCRIPTION	QUANTITY	RATE	AMOUNT
SEC : 01 BILL : 01		Brought Forward	R	
1.1.16	<p><b>SANITARY FITTINGS</b></p> <p>(a) Lecico Atlas/ Delt P-Trap Pan and AP110 Low level Vaal Sanitaryware vitreous china "Daisy" semi-close coupled 90° outlet open rim washdown pan (Code 751400) and matching 9 litre cistern (Code 7116SC) complete with lid, fittings and flush pipe elbow.  <u>No. 1</u></p> <p>(b) Vaal Sanitaryware vitreous china 510 x 405mm rounded "Hibiscus" Code 7023 basin with one taphole  <u>No. 1</u></p>		R	R
1.1.17	<p><b>WASTE UNIONS, ETC.:</b></p> <p>Cobra Watertech:</p> <p>(a) VA 2.360 sink "P" trap.  <u>No. 1</u></p>		R	
1.1.18	<p><b>TAPS, VALVES, ETC.:</b></p> <p>(a) 15mm CP "Carina" single tap hole basin mixer with red and blue inserts Cobra watertech  <u>No. 1</u></p> <p>(b) 15mm CP stop tap  <u>No. 1</u></p> <p>(c) 22mm "131" Brass stopcock.  <u>No. 1</u></p> <p>(d) 15mm "111" CP heavy pattern pillar tap.  <u>No. 1</u></p> <p>(e) Guest Toilet roll holder  <u>No. 1</u></p> <p>(f) 50mm vent valve 1 way with filters etc.  <u>No. 1</u></p> <p>(g) Build gully  <u>No. 1</u></p> <p><b>Sundries:</b></p> <p>(h) Allow Provisional sum for miscellaneous fittings  <u>Item 1</u></p> <p>(i) Contractor's Markup on Item (h) above  <u>%</u></p>		R	R
SEC : 01 BILL : 01		Total Carried Forward	R	

# CONSTRUCTION OF NTABANKULU CEMETERY GUARDHOUSE

SECTION 1 : BUILDER'S WORKS

BILL NO. 1 GUARD HOUSE

ITEM NO	DESCRIPTION	QUANTITY	RATE	AMOUNT
SEC : 01 BILL : 01		Brought Forward		R
1.1.19	<b>SANITARY PLUMBING</b>			
1.1.19.1	Unplasticized polyvinyl chloride (uPVC) pipes:			
	(a) 50mm Pipes.	<u>m</u> 12		R
	(b) 110mm Pipes.	<u>m</u> 12		R
1.1.19.2	Extra over uPVC pipes for the following fittings:			
	(a) 50mm BSP adaptor.	<u>No.</u> 2		R
	(b) 50mm Bend.	<u>No.</u> 2		R
	(c) 50mm Access bend.	<u>No.</u> 2		R
	(d) 50mm Junction.	<u>No.</u> 1		R
	(e) 50mm Access junction.	<u>No.</u> 2		R
	(f) 110mm Access reducing junction.	<u>No.</u> 2		R
	(g) 50mm One-way vent valve.	<u>No.</u> 1		R
	(h) 110mm Two-way vent valve.	<u>No.</u> 1		R
1.1.19.3	<b>Traps, etc:</b>			
	(a) 40mm 'Cobra 365-50' chromium plated bottle trap jointed to waste outlet fitting and to UPVC pipe.	<u>No.</u> 1		R
SEC : 01 BILL : 01		Total Carried Forward		R

# CONSTRUCTION OF NTABANKULU CEMETERY GUARDHOUSE

SECTION 1 : BUILDER'S WORKS

BILL NO. 1 GUARD HOUSE

ITEM NO	DESCRIPTION	QUANTITY	RATE	AMOUNT
SEC : 01 BILL : 01		Brought Forward		R
1.1.20	<b>WATER RETICULATION</b>			
1.1.20.1	<b>Class 460/0 copper pipes:</b>			
	(a) 15mm Pipes.	<u>m</u> 20		R
	(b) 22mm Pipes.	<u>m</u> 2		R
1.1.20.2	<b>Extra over Class 460/0 copper pipes for the following copper capillary fittings:</b>			
	(a) 15mm Fitting.	<u>No.</u> 12		R
	(b) 22mm Fitting.	<u>No.</u> 2		R
1.1.20.3	<b>Extra over Class 460/0 copper pipes for the following brass compression fittings:</b>			
	(a) 15mm Fitting.	<u>No.</u> 12		R
	(b) 22mm Fitting.	<u>No.</u> 2		R
	(c) <b>Class 460/2 copper pipes:</b>			
	(d) 15mm Pipes.	<u>m</u> 6		R
	(e) 15mm Pipes laid in ground including excavation not exceeding 1m deep.	<u>m</u> 3		R
1.1.20.4	<b>Extra over Class 460/2 copper pipes for the following brass compression fittings:</b>			
	(a) 15mm Fittings.	<u>No.</u> 2		R
1.1.20.5	<b>Taps, valves, etc:</b>			
	(a) 15mm 'Cobra 131' brass screw down stoptap jointed to copper pipes.	<u>No.</u> 1		R
	(b) 15mm 'Cobra 108' brass screw down bibtap with and including hose connection, jointed to copper pipe.	<u>No.</u> 1		R
	(c) 15mm 'Cobra 106 Star' chromium plated screw down bibtap with and including 15mm 'Cobra 059' chromium plated extension piece with sliding wall flange, jointed to brass connector (elsewhere measured).	<u>No.</u> 2		R
	<b>Budgetary Allowances</b>			
1.1.20.6	Allow for an amount of <b>R 3 000</b> for materials ordered by the Engineer	Item		R
SEC : 01 BILL : 01		Total Carried Forward		R

**CONSTRUCTION OF NTABANKULU CEMETERY GUARDHOUSE**

**SECTION 1 : BUILDER'S WORKS**

**BILL NO. 1 GUARD HOUSE**

ITEM NO	DESCRIPTION	QUANTITY	RATE	AMOUNT
SEC : 01 BILL : 01		Brought Forward	R	
1.1.21	<p><b>ELECTRICAL RETICULATION WORKS (COC certification needed)</b></p> <p>(a) Double crabtree plugs chased into wall (see plan for positions) <u>No. 3</u></p> <p>(b) Crabtree light switches (see plan for positions) <u>No. 2</u></p> <p>(c) Fit new distribution board - with all circuit breakers <u>No. 1</u></p> <p>(d) All wiring <u>Item (Prov. Sum) 1</u></p> <p>(e) Allow for main external cable to connect to Eskom <u>Item (Prov. Sum) 1</u></p> <p>(f) Install new double tube florescent light - 26watt (see plan for positions) <u>No. 3</u></p> <p>(g) install new waterproof wall lights (see plan for positions) <u>Item (Prov. Sum) 1</u></p>		R	
1.1.22	<p><b>SCREEDS ON CONCRETE</b></p> <p>(a) Lay 25mm screeding <u>m<sup>2</sup> 10</u></p>		R	
1.1.23	<p><b>PAINTWORKS</b></p> <p><b>Interior and exterior emulsion paint for walls</b></p> <p>(a) Apply PVA paint to internal walls (1 filler and 2 final) Plascon or similar <u>m<sup>2</sup> 50</u></p> <p>(b) Apply PVA paint to ceilings and cornices (1 filler and 2 final) Plascon or similar <u>m<sup>2</sup> 3</u></p>		R	
1.1.24	<p><b>SKIRTINGS</b></p> <p>(a) 75mm meranti skirting's with nail etc. <u>m 20</u></p> <p>(b) Varnish - Internal clear matt finish <u>m 20</u></p>		R	
SEC : 01 BILL : 01		Total Carried Forward	R	

## CONSTRUCTION OF NTABANKULU CEMETERY GUARDHOUSE

SECTION 1 : BUILDER'S WORKS

BILL NO. 1 GUARD HOUSE

ITEM NO	DESCRIPTION	QUANTITY	RATE	AMOUNT
SEC : 01 BILL : 01		Brought Forward		R
1.1.25	<b>IRONMONGERY</b> (a) Internal ironmongery -2 lever locks, door handles (b) External ironmongery -3 lever locks, door handles (c) Sundries	No. <u>1</u> No. <u>2</u> Item (Prov. Sum) <u>1</u>		R R R
1.1.26	<b>GUTTERS AND FASCIAS</b> (a) Nutec fascia's 10mmx225mm (b) Apply PVA paint to Nutec fascia ( 1 filter and 2 final) Plascon or similar (c) PVC gutters with brackets (Half round-shape) (d) 80mm diameter downpipes with holder bat, shoes etc.	m <u>19</u> m <sup>2</sup> <u>5</u> m <u>10</u> m <u>5</u>		R R R R
1.1.27	<b>FLOOR FINISHING</b> (a) Lay new ceramic tiles with adhesive (b) Lay 2 coats of new Epoxy Flooring ABE Cote 337 or Similar Approved	m <sup>2</sup> <u>10</u> m <sup>2</sup> <u>10</u>		R R
1.1.28	<b>PAVING</b> (a) Cast Insitu Concrete Paving (i) 20MPa Concrete paving in ramps and steps (ii) 20MPa Concrete paving in apron slab/drain (iii) Welded Wire mesh Ref 193	m <sup>3</sup> <u>1</u> m <sup>3</sup> <u>2</u> kg <u>32</u>		R R R
SEC : 01 BILL : 01	<b>TOTAL CARRIED TO SUMMARY</b>			R

**CONSTRUCTION OF NTABANKULU CEMETERY GUARDHOUSE**

**SECTION 1 : BUILDER'S WORKS**

**BILL NO. 1 GUARD HOUSE**

	<b>SUMMARY</b>	
	EARTHWORKS & SITEWORKS BUILT SUPERSTRUCTURE WALLS & ROOFING WINDOWS, DOOR FRAMES & WINDOW CILLS BURGLAR BARS, DOORS, PLASTER & CEILING SANITARY FITTINGS, WASTE UNIONS, TAPS & VALVES SANITARY PLUMBING WATER RETICULATION ELECTRICAL RETICULATIONS, SCREEDS ON CONCRETE, PAINT & SKIRTING, IRONMONGERY, GUTTERS & FACIAS, FLOOR FINISH & PAVING SUB-TOTAL ADD 15% OF CONTINGENCIES VAT @ 15%	
	<b>TOTAL</b>	



**TERMS OF REFERENCE FOR CONSTRUCTION OF NTABANKULU CEMETERY GUARDHOUSE**

4 November 2024

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### 1. Introduction and Background

**Ntabankulu Local Municipality** is calling upon experienced, competent and qualified service providers/contractors for construction of Ntabankulu Cemetery Guardhouse.

### 2. Specification for construction of Ntabankulu Cemetery Guardhouse

Specification comprises of general building construction such as foundation, superstructure, roofing, doors & windows, plumbing & electrical reticulation works, and burglar bars and it is detailed in the attached Schedule of quantities normally known as Bill of quantities (BoQ).

### 3. Agreement

The services will be rendered in accordance with the set deliverables in Service Level Agreement (SLA) that will be entered to by the Municipality and a successful bidder.

### 4. Financial Arrangements

- Payments for services rendered shall be made upon the satisfaction of receipt of appropriate invoices or proforma invoice.
- Payment is made within thirty (30) days from the date of receipt of invoice by the municipality

### 5. Service Provider's Requirements

Service providers are requested to attach the following mandatory documents for their bids on the pages indicated in the bid document:

Valid SARS Tax compliance pin

- MBD 3.1, 4, 6.1, 8 & 9 (Signed after the date of the Advert)
- Proof of company registration
- Original Certified ID copies for the entity owner/s
- Valid original or certified copy of BBEE Verification Certificate, or original sworn affidavit

**NB. All certification must not be more than 3 months old and must be in its original format.**

- Proof of municipal rates clearance for the company and director of the company or a signed lease agreement by both parties and confirmation that there is no billing where the entity is based

A trust, consortium or joint venture must submit a consolidated B-BBEE status level verification certificate for every separate bid and a joint venture agreement.

- All prospective service providers are required to apply on Central Supplier Database to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Non-registration will be regarded as non-responsive and be disqualified from the bid. Central Supplier Database registration must be submitted.

- Proof of registration with the CIDB for the required CIDB grading designation (2GB or higher)
- A trust, consortium or joint venture must submit a consolidated CIDB grading as calculated through the CIDB joint venture grading calculator (2GB or higher)

**6. Instruction for Supplying Pricing Information**

- You are requested to submit a breakdown of your pricing and cost components for your services set out by the NLM.

**7. Submission of quotations**

Quotations must be submitted in English.

All bids must be received before the deadline specified in the tender advert/request for quotation advert.

The envelope should carry the following information:

- a) The address for submission of tender/quotation is indicated in advert.

- b) The name and request for quotation number/bid number in which the bidder is responding to.

Any infringement of these rules (e.g. unsealed and not clearly marked envelope) is to be considered a breach of the rules and will lead to rejection of the quotation/ tender.

**8. Costs for preparing the quotation/tender**

No cost incurred by the bidder in preparing and submitting the quotation shall be reimbursed.

All such costs shall be borne by the bidder. If proposed key personnel were to be interviewed. All costs shall be borne by the bidder.

**9. Evaluation criteria**

**9.1. Stage 1: Functionality evaluation**

**Functionality will be evaluated based on the following criteria and tenderers who fail to score a minimum functionally assessment of 70% will be considered non-responsive and will not be evaluated further.**

Relevant Experience	POINTS	MAX POINTS
Building construction/rehabilitation projects implemented. Service providers should also include the name of projects executed with traceable references of their listed services. Proof of relevant experience such as appointment letter with traceable references.  A minimum of one (1) appointment letters with traceable references. <ul style="list-style-type: none"> <li>• 1 appointment letter</li> <li>• No appointment letter</li> </ul>	20 0 Points Points	20 points

METHODOLOGY		
<ul style="list-style-type: none"> <li>• Presentative methodology with occupational health and safety plan, risk analysis, works programme and cash flow projections.</li> <li>• Presentative methodology with occupational health and safety plan, risk analysis and works programme only.</li> <li>• Presentative methodology with occupational health and safety plan, and risk analysis only.</li> <li>• Presentative methodology with occupational health and safety plan only</li> <li>• Bidder has not submitted any of the required information</li> </ul>	<p style="text-align: center;">20 Points</p> <p style="text-align: center;">15 Points</p> <p style="text-align: center;">10 Points</p> <p style="text-align: center;">5 Points</p> <p style="text-align: center;">0 Points</p>	20 Points
<p style="text-align: center;"><b>KEY PERSONNEL</b></p> <ul style="list-style-type: none"> <li>• Project Manager (Must be a permanent employee of bidder's company) <ul style="list-style-type: none"> <li>- NQF level 6 qualification Graduate in Building/ Civil Engineering with 5 years or higher experience.</li> <li>- NQF level 6 qualification Graduate in Building/Civil Engineering with 3-4 years' experience</li> <li>- NQF level 6 qualification Graduate in Building/Civil Engineering with 1-2 years' experience</li> </ul> </li> <li>• Site Supervisor (Must be a permanent employee of bidder's company) <ul style="list-style-type: none"> <li>- Site Supervisor with a minimum experience of 5 years or higher as a Site supervisor, Building/Civil artisan with trade test certificate</li> <li>- Site Supervisor with a minimum experience of 2-4 years as a Site supervisor, Building/Civil artisan with trade test certificate</li> </ul> </li> </ul>	<p style="text-align: center;">20 Points</p> <p style="text-align: center;">10 Points</p> <p style="text-align: center;">5 Points</p> <p style="text-align: center;">20 Points</p> <p style="text-align: center;">10 Points</p>	40 Points
<b>Total</b>		<b>100 Points</b>

ZAJ

**Stage 2: Price and Specific Goals**

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed. (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Business owned by =>50% black people	4			
Business owned by <50% black people		1		
Business owned by =>50% women		3		
Business owned by <50% women		1		
Business owned by =>50% Youth (age <= 35 years on the closing date)		5		
Business owned by <50% Youth (age >35 years on the closing date)		3		
Business owned by People with Disability / Military veteran		2		
Small Enterprise Category – QSE/EME		2		
Promoting Locality - Business located within Ntabankulu		4		
Promoting Locality - Business located in Alfred Nzo District		3		
Promoting Locality - Business located Eastern Cape		2		
Promoting Locality - Business located South Africa		1		

**Bidders are required to score a minimum of 70% on the evaluation criteria**

The provisions of the Preferential Procurement Regulations 2022 will apply.

### 9.3. Confidentiality

The entire evaluation procedure from the drawing up of the short-list to the signature of the contract is confidential. The evaluation/adjudication committee's decisions are collective, and its deliberations are held in closed sessions. The members of the evaluation/adjudication committees are bound to secrecy.

The evaluation reports and written records in particular are for official use only and may be communicated to neither the bidders nor to any party other than the contracting authority

### 10. Ethics Clauses/Corruptive Practices

- a) Any attempt by a bidder to obtain confidential information, enter into lawful agreements with competitors or influence the evaluation/adjudication committee or the contracting authority during the process of examining, clarifying, evaluating, comparing and adjudication bid will lead to the rejection of its bid and may result in administrative penalties.
- b) The bidder must not be affected by any potential conflict of interest.
- c) Ntbankulu Local Municipality reserves the right to suspend or cancel funding to this project, if corrupt practices of any kind are discovered at any stage of the award process or during the implementation of a contract if the contracting authority fails to take all appropriate measures to remedy the situation. For the purposes of this provision, corrupt practices are the offer of a bribe, gift, gratuity or commission to any person as an inducement or reward for performing or refraining from any act related to the award of a contract or implementation of a contract already concluded with the contracting authority.
- d) Bids will be rejected, or contract terminated if it emerges that the award or execution of a contract has given rise of unusual commercial expenses. Such unusual commercial expenses are commissions not mentioned in the main contract or not stemming from a properly concluded contract referring to the main contract, commissions not paid in return for any identified or commissions paid to a company which has every appearance of being a front company.

Failure to comply with one or more of the ethics clauses may result in the exclusion of the bidder or contract from other community contracts and in penalties.

### 11. Cancellation of the Bid Procedure

In the event of cancellation of the bid procedure, bidders will be notified of the cancellation by the contracting authority. If the bid procedure is cancelled before the envelopes of any bid has been opened, the unopened and sealed envelopes will be returned to the bidders.

#### Cancellation may occur when

- The bid procedure has been unsuccessful, i.e. no qualitatively or financially worthwhile bid has been received or there is no response at all
- The economic or technical data the project has been fundamentally altered
- Exceptional circumstances or *force majeure* render normal performance of the contract impossible
- All technically complaint bids exceed the financial resources available
- There have been irregularities in the procedure, where these have prevented fair competition.

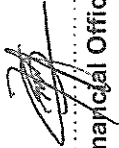
In no event shall the contracting authority be liable for any damages whatsoever including, without limitation, damages for loss of profits, in any way connected with the cancellation of a bid even if the contracting authority has been advised of the possibility of damages.

The publication of a procurement notice does not commit the contracting authority to implement the programme or project announced.

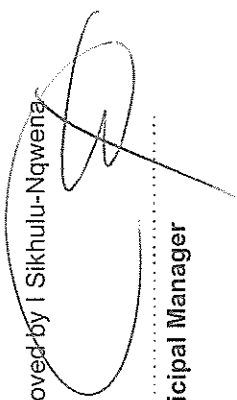
Prepared by: PL Mpendulo

  
.....  
**Technical Services Director**

Recommended by: M Mhifili

  
.....  
**Chief Financial Officer**

Approved by: I Sikhulu-Nqwena

  
.....  
**Municipal Manager**