



BID NOTICE AND INVITATION TO BID

Ntabankulu Local Municipality is calling upon experienced, competent and qualified service providers for supply, delivery and maintenance /refurbishment of Erf 85 borehole.

Project name	Contract no.	Date of compulsory clarification session	Closing Date of Tender and Time	Preference points system
REFURBISHMENT OF ERF 85 BOREHOLE	NLM/TS/REB/20 24/2025	22 November 2024 10H00 at Ntabankulu Town Hall	29 November 2024 at 12H00 at Ntabankulu LM	80/20

The minimum specifications are detailed in the Bid document. **Punctuality will be adhered to. The clarification session will strictly be 30 minutes after which bidders and representatives of the municipality will proceed to site.**

Bid documents may be obtained from the Ntabankulu Local Municipality offices at ERF 85, Main Street, Ntabankulu, 5130, during office hours **08H00 to 16H30 (Monday to Thursday), and 08H00 to 15H30 on Fridays. Bid documents will be available from 12 November 2024.** A non-refundable cash payment of **R200** or EFT payments can also be made to the Municipality on the following details:

- **Account Name:** Ntabankulu Local Municipality
- **Account Number:** 62233334250 (FNB)
- **Branch Code:** 250035
- **Reference:** Company Name and REB

Bids are to be completed in accordance with the conditions attached to the bid document and must be sealed and indorsed with the relevant bid number and must be deposited in the official Tender box clearly marked with the **“PROJECT NAME AND CONTRACT NUMBER”** in the main entrance of the Ntabankulu Municipality at ERF 85, Main Street, Ntabankulu, 5130 not later than **12h00 on the 29 November 2024**, at which time bids will be opened in public. Bids shall be valid for a period of 90 days after the closing date of the submission of bids. **Under no circumstances will late bids be accepted.**

Service providers are requested to attach the following mandatory documents for their bids on the pages indicated in the bid document:

- Valid SARS Tax compliance pin
- MBD 3.1, 4, 6.1, 8 & 9 (Signed after the date of the Advert)
- Proof of company registration
- Original Certified ID copies for the entity owner/s
- Valid original or certified copy of BBBEE Verification Certificate, or original sworn affidavit

NB. All certification must not be more than 3 months old and must be in its original format.

- Proof of municipal rates clearance for the company and director of the company or a signed lease agreement by both parties and confirmation that there is no billing where the entity is based
- A trust, consortium or joint venture must submit a consolidated B-BBEE status level verification certificate for every separate bid and a joint venture agreement.
- All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Non-registration will be regarded as non-responsive and be disqualified from the bid. Central Supplier Database registration must be submitted.
- Proof of registration with the CIDB for the required CIDB grading designation (2ME/2CE or higher)
- A trust, consortium or joint venture must submit a consolidated CIDB grading as calculated through the CIDB joint venture grading calculator (2ME/2CE or higher)

NB: Tender documents must be filled/completed in its original format; no copies will be accepted.

Failure to submit the mandatory document will deem the tender non-responsive and it will not be evaluated further.

Stage 1: Functionality evaluation
Functionality will be evaluated based on the following criteria and tenderers who fail to score a minimum functional assessment of 70% will be considered non-responsive and will not be evaluated further.

Relevant Experience	POINTS	MAX POINTS
<p>Similar services of this magnitude rendered. Service providers should also include the name of service rendered with traceable references of their listed services.</p> <p>A minimum of three (3) appointment letters and referral letters.</p> <ul style="list-style-type: none"> • 3 appointment letters and above • 2 appointment letters • 1 appointment letter • No appointment letter <p>Note: Similar services is borehole drilling, construction of portable water supply projects of R130 000.00 or more for municipality, municipal entity, government department and private company.</p>	<p>30 Points</p> <p>20 Points</p> <p>10 Points</p> <p>0 Points</p>	<p>30 points</p>
<p>METHODOLOGY</p> <ul style="list-style-type: none"> • Presentative methodology with occupational health and safety plan, risk analysis, works programme and cash flow projections. • Presentative methodology with occupational health and safety plan, risk analysis and works programme only. • Presentative methodology with occupational health and safety plan, and risk analysis only. 	<p>30 points</p> <p>20 Points</p> <p>10</p>	<p>30 Points</p>

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<ul style="list-style-type: none"> • Presentative methodology with occupational health and safety plan only • Bidder has not submitted any of the required information 	5 Points 0 Point	
KEY PERSONNEL		
<ul style="list-style-type: none"> • Project Manager (Commitment letter- confirming availability to render services for the duration of the contract) <ul style="list-style-type: none"> - NOF level 6 qualification Graduate in Civil/ Mechanical Engineering with 5 years or higher experience. 20 Points - NOF level 6 qualification Graduate in Civil Engineering/Mechanical with 3-4 years' experience 10 Points - NOF level 6 qualification Graduate in Civil Engineering/Mechanical with 1-2 years' experience 5 Points • Site Supervisor (Commitment letter- confirming availability to render services for the duration of the contract) 20 Points <ul style="list-style-type: none"> - Site Supervisor with a minimum experience of 5 years or higher as a Site supervisor, Mechanical/civil artisan with trade test certificate 10 Points - Site Supervisor with a minimum experience of 2-4 years as a Site supervisor, Mechanical/civil artisan with trade test certificate 		40 Points
Total		100 Points

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Stage 2: Price and Specific Goals

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed. (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Business owned by =>50% black people		4		
Business owned by <50% black people		1		
Business owned by =>50% women		3		
Business owned by <50% women		1		
Business owned by =>50% Youth (age <= 35 years on the closing date)		5		
Business owned by <50% Youth (age >35 years on the closing date)		3		
Business owned by People with Disability / Military veteran		2		
Small Enterprise Category – QSE/EME (SMME)		2		
Promoting Locality - Business located within Ntabankulu		4		
Promoting Locality - Business located in Alfrid Nzo District		3		
Promoting Locality - Business located Eastern Cape		2		
Promoting Locality - Business located South Africa		1		

Bidders are required to score a minimum of 70% on the evaluation criteria

The provisions of the Preferential Procurement Regulations 2022 will apply.

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NTABANKULU LOCAL MUNICIPALITY reserves the right not to accept the lowest bid or any bid. Late, incomplete, telegraphic, or facsimile bids will not be considered. The Council is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal any tender or to furnish reasons for its decisions.

Further technical enquiries should be directed to **Mr. S Ndiki** at ndikis@ntabankulu.gov.za or **060 9738 676** and procurement or SCM enquiries should be directed to **Mr. O. Mdudi** @ **082 786 0772** or mdudio@ntabankulu.gov.za during office hours i.e. between 08h00 and 16h30.

Requested by



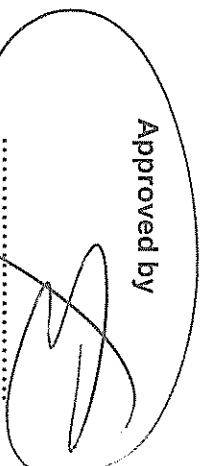
N. Mankahla
.....
Bid Specification Chairperson

Recommended by



M. Mdifili
.....
Chief Financial Officer

Approved by



I. Sikhulu-Nqwena
.....
Municipal Manager