



BID NOTICE AND INVITATION TO BID

Ntabankulu Local Municipality is calling upon experienced, competent and qualified service providers for supply and delivery of cherry picker trailer.

Project name	Contract no.	Date of compulsory clarification session	Closing Date of Tender and Time	Preference points system
SUPPLY AND DELIVERY OF CHERRY PICKER TRAILER	NLM/TS/SDCPT/20 24/2025	23 May 2025 11H00 at Ntabankulu Town Hall	04 June at 12H00 at Ntabankulu LM	80/20

The minimum specifications are detailed in the Bid document. **Punctuality will be adhered to. The clarification session will strictly be 30 minutes.**

Bid documents may be obtained from the Ntabankulu Local Municipality offices at ERF 85, Main Street, Ntabankulu, 5130, **during office hours 08H00 to 16H30 (Monday to Thursday), and 08H00 to 15H30 on Fridays. Bid documents will be available from 23 May 2025.** A non-refundable cash payment of **R200** or EFT payments can also be made to the Municipality on the following details:

- **Account Name:** Ntabankulu Local Municipality
- **Account Number:** 62233334250 (FNB)
- **Brach Code:** 250035
- **Reference:** Company Name and SDCPT

Bids are to be completed in accordance with the conditions attached to the bid document and must be sealed and indorsed with the relevant bid number and must be deposited in the official Tender box clearly marked with the **"PROJECT NAME AND CONTRACT NUMBER"** in the main entrance of the Ntabankulu Municipality at ERF 85, Main Street, Ntabankulu, 5130 not later than **12h00 on the 04 June 2025**, at which time bids will be opened in public. Bids shall be valid for a period of 90 days after the closing date of the submission of bids. **Under no circumstances will late bids be accepted.**

Service providers are requested to attach the following mandatory documents for their bids on the pages indicated in the bid document:

- Valid SARS Tax compliance pin
- MBD 3.1, 4, 6.1, 8 & 9 (Signed after the date of the Advert)
- Proof of company registration
- Original Certified ID copies for the entity owner/s

NB. All certification must not be more than 3 months old and must be in its original format.

- Proof of municipal rates clearance for the company and director of the company or a signed lease agreement by both parties or affidavit confirming that there is no billing where the entity is based.
- A trust, consortium or joint venture must submit a consolidated joint venture agreement.
- All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Non-registration will be regarded as non-responsive and be disqualified from the bid. Central Supplier Database registration must be submitted.

NB: Tender documents must be filled/completed in its original format; no copies will be accepted.

Failure to submit the mandatory document will deem the tender non-responsive and it will not be evaluated further.

Stage 1: Functionality evaluation

Functionality will be evaluated based on the following criteria and tenderers who fail to score a minimum functionally assessment of 70% will be considered non-responsive and will not be evaluated further.

Relevant Experience	POINTS	MAXIMUM POINTS
<p>Similar goods of this magnitude supplied. Suppliers should also include the name of goods supplied with traceable references.</p> <p>A minimum of three (3) appointment letters and referral letters.</p> <ul style="list-style-type: none"> • 3 appointment letters and above • 2 appointment letters • 1 appointment letter • No appointment letter <p>Note: Similar goods are those of supply and delivery of Machinery, fleet, or similar not less than R250 000.00 to municipalities, government departs or private sector.</p>	<p>40 Points</p> <p>20 Points</p> <p>10 Points</p> <p>0 Points</p>	<p>40 points</p>
<p>METHODOLOGY</p> <ul style="list-style-type: none"> ▪ A clear methodology on how cherry picker trailer will be transported to a designated area ▪ No methodology 	<p>10 Points</p> <p>0 Points</p>	<p>10 Points</p>
<p>SCHEDULE OF PLANT/MACHINERY FOR DELIVERY OF CHERRY PICKER</p> <ul style="list-style-type: none"> ▪ Ownership of transportation vehicle ▪ Proof of hiring or arrangement made for hiring of vehicle 	<p>50 Points</p> <p>30 Points</p>	<p>50 Points</p>
<p>Total</p>		<p>100 Points</p>

Stage 2: Price and Specific Goals

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed. (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Business owned by =>50% black people		4		
Business owned by <50% black people		1		
Business owned by =>50% women		3		
Business owned by <50% women		1		
Business owned by =>50% Youth (age <= 35 years on the closing date)		5		
Business owned by <50% Youth (age >35 years on the closing date)		3		
Business owned by People with Disability / Military veteran		2		
Small Enterprise (SMME Category – QSE/EME)		2		
Promoting Locality - Business located within Ntabankulu		4		
Promoting Locality - Business located in Alfred Nzo District		3		
Promoting Locality - Business located Eastern Cape		2		
Promoting Locality - Business located South Africa		1		

Bidders are required to score a minimum of 70% on the evaluation criteria

The provisions of the Preferential Procurement Regulations 2022 will apply.

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NTABANKULU LOCAL MUNICIPALITY reserves the right not to accept the lowest bid or any bid. Late, incomplete, telegraphic, or facsimile bids will not be considered. The Council is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal any tender or to furnish reasons for its decisions.

Further technical enquiries should be directed to **Mr. S Ndiki** at ndikis@ntabankulu.gov.za or **060 9738 676** and procurement or SCM enquiries should be directed to **Mr. O. Mdudi** @ **082 786 0772** or mdudio@ntabankulu.gov.za during office hours i.e. between 08h00 and 16h30.

Requested by



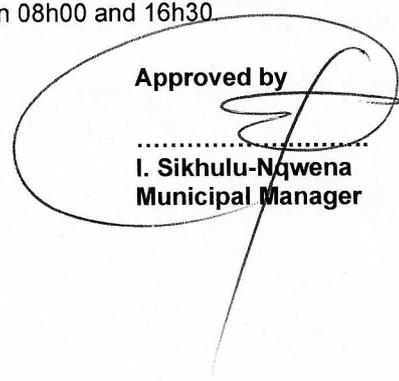
N. Mhlutshwa
Bid Specification Chairperson

Recommended by



M. Mhlifili
Chief Financial Officer

Approved by



I. Sikhulu-Nqwena
Municipal Manager