



**TENDER NOTICE AND INVITATION TO TENDER
BID NO: NLM/DP/HNHRFS/2025/2026**

PROPOSALS ARE HEREBY INVITED BY NTABANKULU LOCAL MUNICIPALITY FROM SERVICE PROVIDERS TO FORM A PUBLIC-PRIVATE PARTNERSHIP FOR THE HOSTING OF THE NTABANKULU HORSE RACING (UMDYARHO WOMHAMBI) AND FASHION SHOW FOR A PERIOD OF THREE (3) YEARS

The minimum specifications are detailed in the Bid document. Punctuality will be adhered to. Briefing session will strictly be 30 minutes after which bidders and representatives of the municipality will proceed to the respective site. **A compulsory briefing meeting/session** has been scheduled for **01 of September 2025 at 10H00, at Ntabankulu Local Municipality.**

The briefing session will be conducted at Ntabankulu Municipal Town Hall and then proceed to the Nozolisa horse racing track. Bid documents may be obtained from the Ntabankulu Local Municipality offices at ERF 85, Main Street, Ntabankulu, 5130, **during office hours 08H00 to 16H30 (Monday to Thursday), and 08H00 to 15H30 on Fridays.** Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed and endorsed with the relevant bid number and must be deposited in the official bid box clearly marked **“Hosting of the Ntabankulu Horse Racing (UMDYARHO WOMHAMBI) and Fashion show for a period of three (3) years”** at Ntabankulu Municipality ERF 85, Main Street, Ntabankulu, 5130 not later than **12h00 on the 23-September-2025, at** which time bids will be opened in public. Bids shall be valid for a period of 90 days after the closing date of the submission of bids. Under no circumstances will late tenders be accepted.

A non-refundable cash payment of **R200.00** or bank guaranteed cheque made out in favour of Ntabankulu Local Municipality is required upon collection of the tender document.

EFT payments can also be made to the Municipality on the following details:

- **Account Name:** Ntabankulu Local Municipality
- **Cheque Account Number:** 62233334250
- **Branch Code:** 250035
- **Reference:** HNHRFS and Company Name

Bids shall be valid for a period of 90 days after the closing date of the submission of bids. Bidders must submit the following mandatory documents with their bid document:

- Valid SARS Tax compliance pin
- MBD 3.1,4, 6.1, 8 & 9 (**Signed after the date of the advert**)
- Proof of company registration
- Original Certified ID copies for the entity owner/s (**Not older than 3 months prior to the date of tender closure**).

NB. All certification must not be more than 3 months old

- Project team with their full CV's
- Proposed work programme.
- Proof of municipal rates clearance or a signed lease agreement by both parties or confirmation that there is no billing where the entity is based.
- Occupational health and safety plan
- All prospective service providers are required to apply on Central Supplier Database to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. CSD report to be attached. Non-registration will be regarded as non-responsive and be disqualified from the bid. CSD full report must

NB. Tender documents must be filled/completed in its original format, no copies will be accepted.

Failure to submit any of the required mandatory documents will deem the tender nonresponsive and it will not be evaluated further.

Functionality will be evaluated based on the following criteria and bidders who failed to score a minimum functionality assessment of 70 points will be considered nonresponsive and will not be evaluated further:

Criteria	Points	Maximum Points
<p>1.EXPERIENCE:</p> <p>Provide traceable references and completion letter on projects successfully undertaken in the past 6(six) years.</p> <p>5 similar projects</p> <p>3 – 4 similar projects</p> <p>1-2 similar projects</p> <p>No similar projects</p>	<p>20 points</p> <p>10 points</p> <p>05 points</p> <p>0</p>	20 points
<p>2.CAPABILITY</p> <p>The capacity and capability to undertake this project, ability to handle your suppliers, horse racers, artist and fashion designers professionally: Bidder's ability to fulfil all financial commitments with their suppliers in the previous projects. (Attach 05 letters from suppliers confirming specific projects)</p> <p>Bidder's ability to fulfil all financial commitments with their artist/horse racers and fashion designers (Attach 3-4 letter from artist, horse racers or fashion designer)</p>	<p>15 points</p> <p>10 points</p>	15 points

Bidder has submitted no information or inadequate information to determine the scoring level	0	
3.Ability to raise funds: Confirmation of letter of sponsorship or availability of funds must be attached.		20 points
Able to obtain sponsorship of R1,5m or more	20 points	
Able to obtain sponsorship of R500k of more but less than R1.5m	10 points	
Able to obtain sponsorship of R100k but less than R500k	5 points	
4.Implementation methodology: Bidders methodology must contain the following		20 points
Use of local suppliers = 5		
Use of local labour =5		
A minimum 2-5 local artist =5		
A minimum of 1-3 national artist =5		
5.Other considerations :		25 points
Marketing and communication strategy	05 points	
Budget breakdown	05 points	
Logistics plan	05 points	
Floor plan and Health and safety plan	05 points	
Risk management plan	05 points	
TOTAL		100 points

7.2 Specific goals

Table 1: Specific goals for the tender and points claimed are indicated per the table below. Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Business owned by =>50% black people	4	
Business owned by <50% black people	1	
Business owned by =>50% women	3	
Business owned by <50% women	1	
Business owned by =>50% Youth (age <= 35 years on the closing date)	5	

Business owned by <50% Youth (age >35 years on the closing date)	3	
Business owned by People with Disability / Military veteran	2	
Small Enterprise (SMME Category – QSE/EME)	2	
Promoting Locality - Business located within Ntabankulu	4	
Promoting Locality - Business located in Alfred Nzo District	3	
Promoting Locality - Business located in Eastern Cape	2	
Promoting Locality - Business located in South Africa	1	

The provisions of the Preferential Procurement Regulations 2022 and Municipal SCM Policy will apply.

NTABANKULU LOCAL MUNICIPALITY reserves the right not to accept the lowest tender or any tender. Late, incomplete, telegraphic, or facsimile tenders will not be considered. The Council is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal any tender or to furnish reasons for its decisions.

The Municipality is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal or any tender or to furnish reasons for its decisions

Further technical enquiries should be directed to: **Mr S.Sibisi** at sibisis@ntabankulu.gov.za / Cell no. **071 382 4970** and procurement or SCM enquiries should be directed to **Mr. O. Mdudi** at mdudio@ntabankulu.gov.za / Cell no. **082 786 0772** during office hours i.e. 08h00 and 16h30

Prepared by



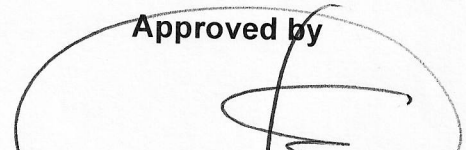
.....
N Ntshobane
Bid Specification Chairperson

Recommended by



.....
M. Mhlifili
Chief Financial Officer

Approved by



.....
I. Sikhulu-Nqwena
Municipal Manager