



**TENDER NOTICE AND INVITATION TO TENDER
BID NO: NLM/BTO/RE-PDIFC/2025/2026**

A PANEL OF 3 (THREE) PROFESSIONAL SERVICE PROVIDERS THAT WILL PROVIDE FINANCIAL AND OPERATIONS TURNAROUND REVENUE RECOVERY STRATEGIES; CREATION OF REVENUE BASE PROCESSES AND FUNDING/INVESTMENT OPPORTUNITIES FOR NTABANKULU LOCAL MUNICIPALITY FOR A PERIOD OF 36 MONTHS.

A detailed specification will be available in the Bid document. A compulsory briefing session will strictly be 30 minutes after which bidders and representatives of the municipality will proceed to the respective site. Punctuality will be adhered to. The briefing session will be conducted at Ntabankulu Local Municipality.

Bid documents may be obtained from the Ntabankulu Local Municipality offices at ERF 85, Main Street, Ntabankulu, 5130, **during office hours 08H00 to 16H30 (Monday to Thursday), and 08H00 to 15H30 on Fridays. Bid documents will be available on the Municipal website immediately after the clarification session.**

A clarification meeting/session has been scheduled for **27 March 2026 at 10H00, Virtually on Microsoft Teams.**

Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed and endorsed with the relevant bid number and must be deposited in the official bid box clearly marked **“A PANEL OF 3 (THREE) PROFESSIONAL SERVICE PROVIDERS THAT WILL PROVIDE FINANCIAL AND OPERATIONS TURNAROUND REVENUE RECOVERY STRATEGIES; CREATION OF REVENUE BASE PROCESSES AND FUNDING/INVESTMENT OPPORTUNITIES FOR NTABANKULU LOCAL MUNICIPALITY FOR A PERIOD OF 36 MONTHS in the main entrance** of the Ntabankulu Municipality at ERF 85, Main Street, Ntabankulu, 5130 not later than **12h00 on 10 of April 2026**, at which time bids will be opened in public. Bids shall be valid for a period of 90 days after the closing date of the submission of bids. Under no circumstances will late tenders be accepted.

Bidders must submit the following mandatory documents with their bid document:

- Valid SARS Tax compliance pin
- MBD 3.1, 4, 6.1, 8 & 9 (Signed after the date of the Advert)
- Proof of company registration
- Original Certified ID copies for the entity owner/s

NB. All certification must not be more than 3 months old and must be in its original format.

- SAICA registration certificate
- Proof of municipal rates clearance for the company and director of the company or a signed lease agreement by both parties and confirmation that there is no billing where the entity is based.
- All prospective service providers are required to apply on Central Supplier Database in order to do business with all organs of the State in the Republic of South Africa at <https://secured.csd.gov.za>. Non-registration will be regarded as non-responsive and be disqualified from the bid. Central Supplier Database report must be submitted.

NB. Tender documents must be filled/completed in its original format; no copies will be accepted.

Failure to submit the mandatory documents will deem the tender non-responsive and it will not be evaluated further.

NB. Tender documents must be filled/completed in its original format; no copies will be accepted.

Failure to submit any of the required mandatory documents will deem the tender nonresponsive and it will not be evaluated further.

Functionality will be evaluated based on the following criteria and bidders who failed to score a minimum functionality assessment of 80 points will be considered nonresponsive and will not be evaluated further:

NO	DESCRIPTION	WEIGHTS
1.	Bidder must demonstrate experience in executing projects of this nature- appointment letters with contactable references to be attached. The services should include funds recovery, revenue enhancement and sourcing of funding. 5 appointments = 25 points, 3-4 appointments: 20 points, 1-2 appointments 10 points If reference letters submitted do not include either of funds recovery, revenue enhancement and sourcing of funding, no points will be awarded for this section	25
2.	Bidder must have provided finance related services to a public institution with a total asset value exceeding R1 billion 3 appointment letters (with proof of asset value): 20 points; 2 appointment letters (with proof of asset value): 10 points; 1 appointment letter (with proof of asset value): 5 points	10

3.	<p>Expertise:</p> <p><u>1.Project Manager/Director</u></p> <p>One CV and copies of educational qualification: NQF7 (or above) Must have obtained a qualification in one of more of the following fields: Bachelor of Commerce in Accounting (Chartered Accountant qualification), Bachelor of Administration in Public Sector Management & Administration, and Local Government Qualifications. 10 pts</p> <p><u>2.Project Team</u></p> <p>Provide a minimum of 7 CVs and copies of educational minimum qualifications – NQF 7 (or above).</p> <p>Team roles and responsibilities should be clearly outlined with relevance of experience to the project. The dedicated project team should be in possession of the following as combined, Points Allocation: A minimum of 5 years relevant experience (attach CV's) and a minimum of relevant NQF 8 in the following fields:</p> <ul style="list-style-type: none"> • Finance (Chartered Accountant registered with SAICA) – 2 resources required (5 points) • Public Sector Management and Administration- 1 resource (5 points) • Local Government Qualification- 1 resource (5 points) • Legal (Advocate of the High Court) – 1 resource (5 points) • Economics – 1 resource (5 points) • Energy – 1 resource (5 points) • Information Technology, Communication and Telecommunication – 1 resource (5 points) • Engineering (Mechanical Engineering, Civil Engineering, Structural Engineering) – 3 resource required, 1 for each discipline (5 points) <p>Copies of certified ID, qualifications and CVs of all project team members in order to score points. All resources required above must be submitted, if there is a resource not submitted all points in this section will not be awarded</p>	40
4.	<ul style="list-style-type: none"> • Methodology and approach are fully adequate to meet the requirements of the assignment relating to the deliverables required by these terms of reference. • Indication of the fixed interest rate to be provided 	20

	Methodology sufficiently covers TOR : 20 points; Methodology partly covers TOR: 15 points; Methodology does not cover TOR: 0 points	
5.	Staff training plan for transfer of skills (indicate how this will be implemented and measured)	5
	TOTAL POINTS (MINIMUM REQUIRED TO PASS EVALUATION IS 80 POINTS)	100

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Business owned by $\geq 50\%$ black people		4		
Business owned by $0\% \leq$ and $< 50\%$ black people OR		1		
Business owned by $\geq 50\%$ women		3		
Business owned by $0\% \leq$ and $< 50\%$ women OR		1		
Business owned by $\geq 50\%$ Youth (age ≤ 35 years on the closing date)		5		
Business owned by $0\% \leq$ and $< 50\%$ Youth (age > 35 years on the closing date) OR		3		
Business owned by People with Disability / Military veteran		2		
Small Enterprise (SMME Category – QSE/EME		2		
Promoting Locality - Business located within Ntabankulu		4		
Promoting Locality - Business located in Alfred Nzo District OR		3		
Promoting Locality - Business located in Eastern Cape OR		2		

Promoting Locality - Business located in South Africa		1		
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Bidders are required to score a minimum of 80% on the evaluation criteria

The provisions of the Preferential Procurement Regulations 2022 will apply.

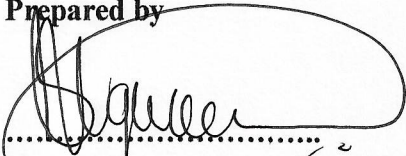
Table 1: Specific goals for the tender and points claimed are indicated per the table below.

NTABANKULU LOCAL MUNICIPALITY reserves the right not to accept the lowest tender or any tender. Late, telegraphic, facsimile, incomplete or unsigned tenders will not be considered.

The Council is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal or any tender or to furnish reasons for its decisions

Further technical enquiries should be directed to: Mr M Dikane at dikanem@ntabankulu.gov.za / cell no 082 789 9293/ Mr M Mhlifili at mhlifilim@ntabankulu.gov.za / cell no 072 736 5108 and procurement or SCM enquiries should be directed to Mr. N. Dinwayo at dinwayon@ntabankulu.gov.za / Cell no. 0827889641 during office hours i.e. 08h00 and 16h30

Prepared by



B. Ngomani
Bid Specification Chairperson

Recommended by



M. Mhlifili
Chief Financial Officer

Approved by



I. Sikhulu-Nqwena
Municipal Manager